

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See instructions on reverse)</i>	
To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) Washington, DC 20408	
1. FROM (Agency or establishment) Department of the Treasury	
2. MAJOR SUBDIVISION U.S. Customs Service	
3. Minor Subdivision Office of Field Operations	
4. NAME OF PERSON WITH WHOM TO CONFER <i>Edgar Nichols</i>	5. TELEPHONE (202) 927-1426

LEAVE BLANK (NARA USE ONLY)	
JOB NUMBER	<i>N1-036-97-1</i>
DATE RECEIVED	<i>11-18-97</i>
NOTIFICATION TO AGENCY	
DATE	ARCHIVIST OF THE UNITED STATES
<i>11/30/97</i>	<i>[Signature]</i>

**6. AGENCY CERTIFICATION**  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 0 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required       is attached; or       has been requested

DATE <i>4/17/97</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	TITLE Records Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	<p><b>Customs Declaration (CF 6059B):</b> All persons entering the U.S. are required to declare to a Customs Officer at the port of first arrival in the U.S. The Customs Baggage Declaration is used as a standard method to determine the identity, nationality, and residence of all persons arriving in the U.S. by airplane or ship. The declaration facilitates Customs enforcement of various prohibited and restricted importation laws relating to agricultural products, endangered species, and the currency reporting laws. It also allows Customs to be selective in its inspection procedures</p> <p><b>Disposition:</b></p> <p>A) Free declarations: Retain for six months and destroy.</p> <p>B) Dutiable declarations: Retain for three years and destroy.</p> <p>This change is made possible by business process re-engineering (BPR) improvements in our passenger processing methodology.</p>	<p>N1-3-86-1</p> <p>BAG-1.5</p> <p>BAG-2</p>	

AUG - 4 1997 mtr copy to: Agency  
NR