

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

| | |
|---|--|
| LEAVE BLANK | |
| JOB NO NCI-36-83-2 | |
| DATE RECEIVED 2-22-83 | |
| NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request including amendments is approved except for items that may be stamped "disposal approved" or "withdrawn" in column 10 | |
| Date 5-2-83 | Archivist of the United States <i>[Signature]</i> |

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)

U.S. Customs Service

2 MAJOR SUBDIVISION

Office of Regulations and Rulings

3 MINOR SUBDIVISION

Regions and Districts

4 NAME OF PERSON WITH WHOM TO CONFER

Kathleen Katchmark

5 TEL EXT

566-9181

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

| C. DATE | D. SIGNATURE OF AGENCY REPRESENTATIVE | E. TITLE | 7. ITEM NO | B. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods) | 10. ACTION TAKEN |
|---------|---------------------------------------|----------------------------------|------------|--|--|
| 2/14/83 | <i>[Signature]</i> | Acting Dir, Paperwork Mgmt Staff | 1. | <p>Customs Bonds</p> <p>Bonds Records.</p> <p>A variety of bonds are executed to provide security required by law to protect the revenue or insure legal compliance.</p> <p>There are two classes of bonds.</p> <p>1) Those approved by the Director, Carriers, Drawback and Bonds Division, and the Director of Entries, Procedures and Penalties Division, both officers at Headquarters, who obtain the record copy of the approved bond on behalf of the Commissioner.</p> <p>2) Those approved by the District Director. In the case of the bond for Accelerated Payment of Drawback, the district director obtains the concurrence of the regional commissioner before acceptance. The record copy is kept at the field office. National use bonds will be kept as separate series and available to the district director. Examples of national use bonds are: Carrier's Bond (CF 3587), Bond for the Control of Certain Instruments of International Traffic (CF 7587). Bond for Control of Identified Shipping Containers (section 10.41 CFR 19), Air Carrier Blanket Bond (CF 7605) and General Term Bond</p> | <p>BON/3/1</p> <p>Change per conversation w/ K. Katchmark, USCS. 4/27/83 <i>[Signature]</i></p> <p>2 items</p> |

Mass Data Change Sheet Required + attached

All FRC's + NNF, + Agency sent 6-27-83 by DMW.

| Request for Records Disposition Authority - Continuation | | JOB NO | PAGE OF |
|--|--|---------------------------|---|
| 7. ITEM NO | 8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods) | 9. SAMPLE OR JOB NO | 10. ACTION TAKEN |
| | <p>for entry of merchandise (CF 7595). Whenever possible, bonds should be kept separate from other series which are routinely destroyed on an earlier basis. Bonds are described in section 113.13 and 14 CFR 19.</p> <p>a. Bonds approved at Headquarters and National Use bonds approved by district directors. Destroy 6 years from the date of final liquidation.</p> <p>b. Bonds for single entries which are normally filed with the entry papers series. Destroy in accordance with the disposition provided. See series 10/3 Temporary Importations under Bond (TIB) Entry, 143/1 Consumption Entries, Apprisement Entry, 144/1 Warehouse Entry.</p> <p>All of these series entries provide that bonds filed with the entries of goods will be disposed of with the entry records. Destroy when 6 years old.</p> | | <p><i>Change per telephone conversation with K. Katchum</i> 2/16/83 <i>J. Harwood</i></p> |