

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)	
NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)	
1. FROM (Agency or establishment) <b>BUREAU OF THE PUBLIC DEBT</b>	
2. MAJOR SUBDIVISION SECURITIES OPERATIONS	
3. MINOR SUBDIVISION DIVISION OF SYSTEMS ADMINISTRATION	
4. NAME OF PERSON WITH WHOM TO CONFER <b>Ronda Blake</b>	5. TELEPHONE <b>(304) 480-6019</b>

* LEAVE BLANK (NARA use only)	
JOB NUMBER <b>71-053-02-4</b>	
DATE RECEIVED <b>1-11-2002</b>	
NOTIFICATION TO AGENCY  In accordance with provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
DATE <b>4-15-02</b>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>

6. AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE <b>12/6/01</b>	SIGNATURE OF AGENCY REPRESENTATIVE <b>Vicki Thorpe</b> <i>[Signature]</i>	TITLE <b>Records Officer</b>
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<b>See the Attached Sheets</b>		
	<i>cc Agency DR, NWML</i>		

## REQUEST FOR RECORDS DISPOSITION AUTHORITY

For the Bureau of the Public Debt

December 5, 2001

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION.	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
N1-53-02-04-0001	<p>Title: FORFEITED BOND TRACKING SYSTEM-MASTERFILE</p> <p>Title Memo: The Forfeited Bond Tracking System was implemented on August 1, 1996. Its main function is to provide tracking and accounting functions for bonds surrendered or confiscated by law enforcement agencies. The system has two main data tables, which are the bond table and the pricing table. The bond table data includes, but is not limited to, individual bonds by serial number, issue date, denomination, registration, current redemption value, redemption value at forfeiture, and forfeiture date and status. The pricing table data includes, but is not limited to, current redemption values. There are no word processing, spreadsheet, or e-mail software packages attached to this system.</p> <p>Form Number:                      Form Series:                      Restrictions: NONE  Computer System: Forfeited Bond    Cost Code: 68000  Retention Years: 99                      Retention Months: 0                      Vital Records: <input type="checkbox"/></p> <p>Retention Description: Temporary.</p> <p>a. Bond table: Delete when the agency determines that it is no longer needed for administrative, legal, audit, or other operational purposes.  b. Pricing table: Cut off every 6 months. Destroy 10 years after cut off.</p>		
N1-53-02-04-0002	<p>Title: FORFEITED BOND TRACKING SYSTEM DOCUMENTATION</p> <p>Title Memo: These are electronic and hard copies of the record layouts and user guide for the system.</p> <p>Form Number:                      Form Series:                      Restrictions: NONE  Computer System: Forfeited Bond    Cost Code: 68000  Retention Years: 99                      Retention Months: 0                      Vital Records: <input type="checkbox"/></p> <p>Retention Description: Temporary.</p> <p>a. Hard copies: Destroy when superseded, or upon authorized deletion of the related master file or database, or upon the destruction of the output of the system, whichever is the latest.  b. Electronic copies: Destroy when record keeping copy is produced or when no longer needed for revision and update, whichever is the later.</p>		