REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)

1. FROM (Agency or establishment)
BUREAU OF THE PUBLIC DEBT

2. MAJOR SUBDIVISION
SECURITIES OPERATIONS

3. MINOR SUBDIVISION
DIVISION OF SYSTEMS ADMINISTRATION

4. NAME OF PERSON WITH WHOM TO CONFER
Ronda Blake

5. TELEPHONE
(304) 480-6019

JOB NUMBER
N1-053-02-5

DATE RECEIVED
1-11-2002

NOTIFICATION TO AGENCY

In accordance with provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or withdrawn" in column 10.

DATE
4-15-02

ARCHIVIST OF THE UNITED STATES

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _1_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

[X] is not required; [ ] is attached; or [ ] has been requested.

DATE
12/6/01

SIGNATURE OF AGENCY REPRESENTATIVE
Vicki Thorpe

TITLE
Records Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	See the Attached Sheets		

cc Agency, NR, NWMW

115-109

NSN 7540-00-634-4064
PREVIOUS EDITION NOT USABLE

STANDARD FORM 115 (REV. 3-91)
Prescribed by NARA
36 CFR 1228

REQUEST FOR RECORDS DISPOSITION AUTHORITY   For the Bureau of the Public Debt   December 6, 2001

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION.	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
N1-53-02-05-0001	**Title: SNORES-SAVINGS NOTES REISSUE SYSTEM-MASTERFILE** Title Memo: The SNORES system was implemented in 1997 and discontinued in the year 2000. The system was used to encode Savings Notes transactions (RI, RCI, UCI, and VALS) for processing and issuance by the FRB Pittsburgh. There were two primary data tables: the detail table and the inscription table. The detail table data included, but was not limited to, bond denomination, issue date, and stock on hand. The inscription table data included, but was not limited to, customer information such as social security number, mailing address, and name. The inscription table was copied to a diskette and sent twice a week to Pittsburgh for the issuance of Savings Notes. This allowed the transactions to be approved at the Bureau of Public Debt, while maintaining the Savings Notes stock at Pittsburgh. There were no word processing, spreadsheet, or e-mail software packages attached to this system. Form Number: Form Series: Restrictions: SBU Computer System: SNORES Cost Code: 68000 Retention Years: 6 Retention Months: 3 Vital Records: ☐ Retention Description: Temporary. Destroy 6 years 3 months after created.		
N1-53-02-05-0002	Title: SNORES REPORTS Title Memo: These are reports that were printed weekly and contain information on all Savings Notes transactions that were processed for the week. They include, but are not limited to, the Detail Report and the Summary Report. Form Number: Form Series: Restrictions: SBU Computer System: SNORES Cost Code: 68000 Retention Years: 6 Retention Months: 3 Vital Records: ☐ Retention Description: Temporary. Cut off weekly. Destroy 6 years 3 months after cut off.		
N1-53-02-05-0003	Title: SAVINGS NOTES REISSUE SYSTEM DOCUMENTATION Title Memo: These are electronic and hard copies of the record layouts for the system. Form Number: Form Series: Restrictions: NONE Computer System: SNORES Cost Code: 68000 Retention Years: 99 Retention Months: 0 Vital Records: ☐ Retention Description: Temporary. a. Hard copies: Destroy when superseded, or upon authorized deletion of the related master file or database, or upon the destruction of the output of the system (to be destroyed in 2006). b. Electronic copies: Destroy when record keeping copy is produced or when no longer needed for revision and update, whichever is the later.		