

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-053-02-013

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

This schedule is superseded by N1-053-06-005 items 8 and 42

Date Reported: 8/2/2019

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See instructions on reverse)	
NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON DC 20408	
1. FROM (Agency or establishment) <b>BUREAU OF THE PUBLIC DEBT</b>	
2. MAJOR SUBDIVISION <b>OFFICE OF SECURITY OPERATIONS</b>	
3. MINOR SUBDIVISION <b>ACCOUNTING &amp; ACCRUAL OPERATIONS BRANCH</b>	
4. NAME OF PERSON WITH WHOM TO CONFER <b>Robert Konz</b>	5. TELEPHONE <b>(304) 480-6601</b>

LEAVE BLANK (NARA use only)	
JOB NUMBER <b>71-053-02-13</b>	
DATE RECEIVED <b>6-24-2002</b>	
NOTIFICATION TO AGENCY  In accordance with provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
DATE <b>11-22-02</b>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>

6. AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;       is attached; or       has been requested.

DATE 06/14/02	SIGNATURE OF AGENCY REPRESENTATIVE <b>Vicki Thorpe</b> <i>[Signature]</i>	TITLE <b>Records Officer</b>
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<b>See the Attached Sheets</b>		
	<i>cc Agency NR NWMWA</i>		

**REQUEST FOR RECORDS DISPOSITION AUTHORITY** For the Bureau of the Public Debt June 14, 2002

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)									
N1-53-02-D-0001	<p>Title: Redemption Table Verification</p> <p>Title Memo: These documents are generated by the Redemption Table Verification process. This is a procedure to validate Savings Bond redemption value files prior to distribution. The files are verified semiannually for Series E, EE, I and Savings Notes and annually for Retirement Plan Bonds. The documents include, but are not limited to, tape dumps, redemption value and interest tables, and memorandums.</p> <table border="0" data-bbox="255 535 1244 640"> <tr> <td>Form Number:</td> <td>Form Series:</td> <td>Restrictions: NONE</td> </tr> <tr> <td>Computer System:</td> <td>Cost Code: 695</td> <td></td> </tr> <tr> <td>Retention Years: 3</td> <td>Retention Months: 0</td> <td>Vital Records: <input type="checkbox"/></td> </tr> </table> <p>Retention Description: Temporary. Files are cutoff semiannually. Destroy 3 years after cutoff.</p>			Form Number:	Form Series:	Restrictions: NONE	Computer System:	Cost Code: 695		Retention Years: 3	Retention Months: 0	Vital Records: <input type="checkbox"/>
Form Number:	Form Series:	Restrictions: NONE										
Computer System:	Cost Code: 695											
Retention Years: 3	Retention Months: 0	Vital Records: <input type="checkbox"/>										
N1-53-02-D-0002	<p>Title: Interest Rate Certification of Current Income Bonds</p> <p>Title Memo: These documents relate to the Interest Rate database. This database is maintained for interest payments for Series H/H Savings Bonds. A new rate file is created annually or when there is a change in the interest rate. The process consists of entering data on the Interest Rate database, verifying its accuracy, comparing the file to an independent rate file and certifying the interest rates on the database. Documents include, but are not limited to, Interest Rate Input Records Report, Interest Rate Update Report, Table of Series H/HH Bonds Entitled to Interest, Table of Interest Payment, Interest Rate Table and Summary Report, Comparative Table of Interest Payments, audit reports and memorandums.</p> <table border="0" data-bbox="255 1165 1244 1270"> <tr> <td>Form Number:</td> <td>Form Series:</td> <td>Restrictions: NONE</td> </tr> <tr> <td>Computer System:</td> <td>Cost Code: 695</td> <td></td> </tr> <tr> <td>Retention Years: 5</td> <td>Retention Months: 0</td> <td>Vital Records: <input type="checkbox"/></td> </tr> </table> <p>Retention Description: Temporary. Cutoff annually. Process is done in July of each year for the following calendar year.</p> <ol style="list-style-type: none"> <li>a. Hard copies-Cutoff annually (July). Destroy 4 years after cutoff.</li> <li>b. Electronic documents are covered by Authority Code N1-53-96-04, 0125 (Destroy when the agency determines the records are no longer needed for operations.)</li> </ol>			Form Number:	Form Series:	Restrictions: NONE	Computer System:	Cost Code: 695		Retention Years: 5	Retention Months: 0	Vital Records: <input type="checkbox"/>
Form Number:	Form Series:	Restrictions: NONE										
Computer System:	Cost Code: 695											
Retention Years: 5	Retention Months: 0	Vital Records: <input type="checkbox"/>										