Schedule Number: N1-053-03-004

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

This schedule is superseded by N1 053 06 005 item 10
See the Attached Sheets
<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>DESCRIPTION OF ITEM AND PROPOSED DISPOSITION</th>
<th>GRS OR SUPERSEDED JOB CITATION</th>
<th>ACTION TAKEN</th>
</tr>
</thead>
</table>
| N1-53-03-D-0001 | Title: AUCTION AND ISSUE FOLDERS  
Title Memo: The Auction bid forms, Treasury Direct system reports, and allotment wires are used in the process of reporting auction and issue amounts and post issue changes to Office of Finance and PARS.  
Form Number: various  
Computer System:  
Retention Years: 7  
Retention Description: Temporary.  
a. Delete electronic files after hardcopies are placed in folder.  
b. Hardcopy, cutoff files after securities are issued. Destroy documents 7 years after cut off date. |  |  |