

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**

*(See Instructions on reverse)*

LEAVE BLANK

**TO: GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

JOB NO.  
N1-53-86-2

DATE RECEIVED  
12-12-85

1. FROM (Agency or establishment)

Department of the Treasury

2. MAJOR SUBDIVISION

Bureau of the Public Debt

3. MINOR SUBDIVISION

Division of Securities Operations

4. NAME OF PERSON WITH WHOM TO CONFER

Mildred Linzy

5. TELEPHONE EXT.

376-4106

DATE

4-18-86

ARCHIVIST OF THE UNITED STATES

*Frank A. Bunker*

NOTIFICATION TO AGENCY  
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence:  is attached; or  is unnecessary.

B. DATE	C. SIGNATURE OF AGENCY REPRESENTATIVE	D. TITLE
12/10/85	<i>Steph. Roggenbach</i>	Records Disposition Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
4. 1	<p>The records described below are covered in the Records Disposition Schedule No. NCI 53-82-2, for the Division of Securities Operations. Since the approval of this schedules, a new process has taken place and the retention period has changed.</p> <p>Treasury and Agency Securities, Interest coupons- These files consist of all retired, Treasury, Marketable Securities, all bonds and notes retired by the Bureau as a service to other government agencies and all detached interest coupons. Savings bonds, notes and stamps, Individual Retirement Plan Bonds are not included in these files.</p> <p>c. Redeemed Interest Coupons detached from Treasury and Agency Securities.</p> <ol style="list-style-type: none"> <li>DESTROY HARD COPY WHEN 3 YEARS OLD, OR DESTROY AFTER MICROFILM COPY IS MADE, REVIEWED AND VERIFIED.</li> <li>DESTROY MICROFILM WHEN 3 YEARS OLD.</li> </ol> <p>All changes to this proposed schedule have been approved by:</p> <p><i>John M. ...</i> 4/23/86 NARA appraiser date</p> <p><i>Peter ...</i> 1/23/86 Agency representative</p>	<p>NCI-53 82-2 Item 44</p>	

*Copies to Agency, NMF,  
4-23-86, emk*

Request for Records Disposition Authority - Continuation		JOB NO.	PAGE OF 2 of 2
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>d. Matured Unissued Interest Coupons detached from Treasury and Agency Securities:</p> <ol style="list-style-type: none"> <li>1. DESTROY HARD COPY WHEN 3 YEARS OLD, OR DESTROY AFTER MICROFILM COPY IS MADE, REVIEWED AND VERIFIED.</li> <li>2. DESTROY MICROFILM WHEN 3 YEARS OLD.</li> </ol> <p>e. Unmatured coupons received for credit.</p> <ol style="list-style-type: none"> <li>1. DESTROY HARD COPY <del>WHEN 3 YEARS OLD,</del> <del>OR DESTROY</del> AFTER COMPLETION OF AUDIT AND MICROFILM COPY IS MADE, REVIEWED AND VERIFIED.</li> <li>2. DESTROY MICROFILM WHEN 30 YEARS OLD.</li> </ol>		