

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO N1-53-87-3	DATE RECEIVED 4/7/89
1 FROM (Agency or establishment) Department of the Treasury		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Bureau of the Public Debt		In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION Division of Management Services, Administrative Svcs Br.		Acts	
4 NAME OF PERSON WITH WHOM TO CONFER Mildred Linzy	5 TELEPHONE EXT 376-4106	DATE 5/3/89	ARCHIVIST OF THE UNITED STATES <i>Claudia M. Amadio</i>
6 CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE 4/4/89	C SIGNATURE OF AGENCY REPRESENTATIVE <i>Linda M. Amadio</i>	D TITLE Bureau Records Maintenance and Disposition Officer	
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
1.	<p>DIVISION OF MANAGEMENT SERVICES FINANCE RECORDS AND FILES SECTION</p> <p>Liberty Loans (Series "AA") WNRC Accession 53-87-104 Records contained in these files are references on Liberty Loans which include journals, advertising items such as flags, and press statements. Documents on the Liberty Loan Committees and files on the use of coercion to induce subscriptions with numerous statements showing amounts credited by the Federal Reserve Banks for principal and accrued interest on 1st, 2nd, 3rd, and 4th Liberty Loans are included.</p> <p>Additional records on the Bureau of Engraving and Printing audits from 1937-48, processing documents and files on false claims, and the negotiability of corporation securities during 1921-31, to include records on protests by investors and holders on "Redemption in Gold" referencing the gold clause of 1937-52, along with the files on foreign loan repayment purchases from 1941-51 are included.</p> <p>In addition, files and reports include information on the "War Finance Corporation" on market transactions from 1917-19 and their interest, including payment coupons that matured.</p>		

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ONLY)*

2.

Files on protests from foreign holders and investors from 1934-39 and account surplus money with the costs for bonds at various prices are also included.

PERMANENT - Retained at the Federal Records Center 5 years, then offered to the National Archives and Records Administration. (1992)

Circulation of and Historical Value of U.S. and Foreign Currencies (Series "K" Currency)

WNRC Accession 53-87-101

Summary history of U.S. money from 1931-37, various circulation statements of U.S. money showing the amount and kinds of money in circulation during this period are included in these records. Many types of certificates, notes, currency, old issues of currency and files on the Currency Designs Committee from 1925 are also included.

Correspondence on the amount of each class of old series currency now outstanding (1961-66) which has been declared irretrievably lost or destroyed and will never be presented for redemption. Records on confidential instructions provided in 1920 with respect to exchanges, replacement, shipment of old size currency, and redemption of U.S. paper currency at the Treasurer's reserve stock at Federal Reserve Banks.

Files on the balances at Treasury by denominations from 1927-51 for U.S. notes, gold and silver certificates on currency in reserve, in addition to the origin of the dollar and the value of currency are included.

The values of foreign monies, historical legislation between 1923-38, the value of confederate monies in 1938 and numerous correspondence from citizens of the U.S. on the value of confederate and continental money during 1934-37, including press clippings from 1927-31 on the reduction in size of currency and press statements from 1927-29 on the adoption of reduced size currency, also correspondence to the U.S. Secret Service on specimens of counterfeit fractional currency and old issue notes dating around 1867 for comparison purposes, and specimens dated from 1913-28 are included.

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3	<p>Additional files included are on the purchases of silver from companies that mine the metal and reference documents on the historical Pittman Act, which explains the producers of silver should receive the benefit of the price established by the act, to include periods from 1918-29 with bills, reports, and copies of the Congressional record.</p> <p>Currently control work sheets are included that show the length of the life of currency in circulation per capita from 1920-52. Records on the currency standards of fitness from 1911-32 which banks have declared unfit and files on the amount of money that was in circulation with statements for distribution from 1942-49.</p> <p>Files on the destruction of currency, for treating currency to prevent counterfeiting, correspondence on the sale of currency at less than par value, exportation of U.S. currency from and to other countries, and statistics on currency outstanding between 1914-42 are included.</p> <p>Standards on the fitness of currency from 1911-1930 from the Bureau of Standards, reports on the currency counting machines and instructions on the issue, exchange, replacement and redemption of U.S. Currency from the Secretary of Treasury, from the 1920-54 campaign to apply idle monies to work mimeographs on Philippines and Puerto Rican Government Bonds from 1929-41. Files on currency depreciation, inflation and deflation are included with documents on Emergency Currency Acts.</p> <p>PERMANENT - Retained at the Federal Records Center 5 years, then offered to the National Archives and Records Administration. (1992)</p> <p>Redemption Activities of Investors (Series "D")</p> <p style="text-align: center;">WNRC Accession 53-87-102</p> <p>The records described below were generated by the Office of the Commissioner, Office of the Register, Office of the General Counsel, and the Loans and Currency Division.</p>		

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	<p>Documented in these files are Bureau programs, policies and procedures related to the administrative functions of units assigned to the Office of the Register, presently the Retired Securities Branch, and financial information pertaining to monitoring investments and interest percentages offered to administer the public debt from 1922-53.</p> <p>Records covered in these files include transmittal letters concerning the redemption of A to E Savings Bonds, correspondences that documents the establishment of the "Regional Offices of the Register"; legal records pertaining to Issue and Redemption Procedures in Federal Reserve Banks; and historical data on official "Forms" from creation to obsolescence or destructions. Confidential List of Old Loans Bonds maintained for the periods 1929-41, 1942-48, and 1949-1952 on countries that invested monies for which the Treasury Department acted as the agent are also included.</p> <p>Additional records include circular letters to registered holders and investors calling for the redemption of issued securities from 1924-70, and records on methods of communications for this including regulations and Congressional mail, and tele-communications methods.</p> <p>Retained at the Federal Records Center for 5 years after approval of schedule. DESTROY RECORDS AT THE END OF 5 YEARS. (1992)</p>		
4.	<p>Paper for Bonds and Securities WNRC Accession 53-87-103</p> <p>The Distinctive Paper files are contracts that were separately filed for each fiscal year beginning in 1912. The U.S. Department of Labor furnished contract numbers for the experimentations on, and improvements in distinctive paper for currency and securities made in cooperation with the Bureau of Standards and the Bureau of Efficiency. These files include contracts with paper makers, and document of experimentation during the making and testing of distinctive paper to determine such qualities as sizes, colors, thickness, and types of materials to be used.</p>		

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Included are samples of various matrixes on experiments and proposed improvements on paper currency and securities, authorization files on postage stamp stereotype plates for U.S. Post Offices, historical data on paper treatment companies and bodies that were assigned custody of dies, rolls plates from 1911-1913 to print documents from other Treasury bureaus. Shipment methods and methods for accounting for distinctive paper are also documented in these files.

PERMANENT - Retained at the Federal Records Center 5 years, then offered to the National Archives and Records Administration. (1992)

~~5. Agency Corporation Files~~

~~WNRC Accession 53-87-105~~

~~The Commodity Credit Corporation files documented the activities of the Commodity Credit Corporation and Re-construction Finance Committee, which was to stabilize, support, and protect farm income and prices, assist in maintaining balanced and adequate supplies of agricultural commodities and their products, and to facilitate the orderly distribution of commodities. Statistics on various notes, series and percentages from 1933-46, and administrative documentation of Departmental circulars, legislations, loan bonds, certificates of stock, and numerous acts from 1916-45, bonds from 1935-64, and press statements are included. Files on investment purchases, expense accounts and memoranda responding to inquiries from investors, holders and numerous organizations, agencies, mortgage enterprises, and documentation of their function are included.~~

~~In addition, included in these files are loan information on the Re-construction Finance Corporation, its creation, development, and legislation, and its notes (securities) of various series, including records on the Tennessee Valley Authority Serial Bonds, U.S. Government Corporation Securities and related documents.~~

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	<p>Files on the U.S. Housing Authority, U.S. Maritime Commission, Federal Reserve Banks (FRB) Circular Letters and various records on the percentages for the notes of numerous series are included.</p> <p>PERMANENT - Retained at the Federal Records Center 5 years, then offered to the National Archives and Records Administration. (1992)</p>		<p>WITHDRAWN</p>