

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB NO

N1-53-92-1

TO **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

DATE RECEIVED

12/16/91

1. FROM (Agency or establishment)

Bureau of the Public Debt

2. MAJOR SUBDIVISION

Division of Accounting Operations

3. MINOR SUBDIVISION

Securities Accountability Branch

4. NAME OF PERSON WITH WHOM TO CONFER

5. TELEPHONE EXT.

DATE

ARCHIVIST OF THE UNITED STATES

Mildred Linzy

(202) 219-3732

for 12/22/92

James W. Moore

6. CERTIFICATE OF AGENCY REPRESENTATIVE

NOTIFICATION TO AGENCY
In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A GAO concurrence. is attached, or is unnecessary

B. DATE

C. SIGNATURE OF AGENCY REPRESENTATIVE

D. TITLE

12/10/91

Linda M. Harris

Records Maintenance and Disposition Officer

7
ITEM
NO

8 DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9 GRS OR
SUPERSEDED
JOB
CITATION

10 ACTION
TAKEN
(NARS USE
ONLY)

DIVISION OF ACCOUNTING OPERATIONS
SECURITIES ACCOUNTABILITY BRANCH

The following items were previously approved under Job No. N1 53-86-1, Items No. 32e. and 33a. which states "MICROFILM AFTER FINAL RECONCILIATION WITH THE DIVISION OF PUBLIC DEBT ACCOUNTING. DESTROY PAPER DOCUMENTS AFTER MICROFILM HAS BEEN PROVEN TO BE AN ADEQUATE SUBSTITUTE. DESTROY MICROFILM (WIA-32) 7 YEARS AFTER FILMING. We are requesting that the retention periods for the following items are changed due to the increase of automation of banks reporting (Microfilm not required). The PD 4713 and PD 4714 are not being submitted for all banks as in the past.

32e.

PD 4713 - Summary of Daily Transactions Federal Reserve Bank of _____ Treasury Securities.

N1 53-86-1

MICROFILM AFTER FINAL RECONCILIATION WITH THE DIVISION OF PUBLIC DEBT ACCOUNTING. DESTROY PAPER DOCUMENTS AFTER MICROFILM HAS BEEN PROVEN TO BE ADEQUATE SUBSTITUTE. DESTROY MICROFILM (WIA - 32) 3 YEARS AFTER FILMING.

Copies sent to agency, NNT 12/28/92

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION		JOB NO	PAGE
7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	OF 10 ACTION TAKEN <i>(NARS USE ONLY)</i>
33a.	<p>PD 4714 - Summary of Daily Transactions Federal Reserve Bank of _____ Agency Securities.</p> <p>MICROFILM AFTER FINAL RECONCILIATION WITH THE DIVISION OF PUBLIC DEBT ACCOUNTING. DESTROY PAPER DOCUMENTS AFTER MICROFILM HAS BEEN PROVEN TO BE ADEQUATE SUBSTITUTE. DESTROY MICROFILM (WIA - 27) 3 YEARS AFTER FILMING.</p>	N1 53-86-1	