

| REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse) | | LEAVE BLANK (NARA use only) | |
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| TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408 | | JOB NUMBER 056-08-3 | |
| 1. FROM (Agency or establishment) Department of the Treasury | | DATE RECEIVED 8/11/08 | |
| 2. MAJOR SUBDIVISION Departmental Offices | | NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. | |
| 3. MINOR SUBDIVISION Office of the Deputy Chief Financial Officer | | DATE 12/2/08 | |
| 4. NAME OF PERSON WITH WHOM TO CONFER Evangelina C. Wimbush-Jeffrey | | ARCHIVIST OF THE UNITED STATES <i>[Signature]</i> | |
| 5. TELEPHONE (202) 622-6120 | | | |
| 6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>3</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested. | | | |
| DATE 7/31/08 | SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> | TITLE Departmental Offices Records Officer | |
| 7. ITEM NO. | 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION | 9. GRS OR SUPERSEDED JOB CITATION | 10. ACTION TAKEN (NARA USE ONLY) |
| | <p>New Item 1:</p> <p>Financial Analysis and Reporting System (FARS)</p> <p>Description:</p> <p>FARS serves as the Department's consolidated financial management system. It collects key Bureau financial, performance, and planned corrective actions data from Treasury Bureaus for consolidated and analysis and reporting.</p> <p>The FARS data is used in preparation of the Department's annual Performance and Accountability Report (PAR) and the audit of the financial statements. Treasury Bureaus access FARS applications through the Department's Intranet website (TreasNet).</p> <p>Background:</p> <p>The Office of the Deputy Chief Financial Officer, Financial Systems Integration (FSI) program provides systems and program support to produce Treasury's financial statements and management reports. These quarterly and monthly reports are distributed to Office of Management and Budget (OMB), Financial Management Service (FMS) and bureau Chief Financial Officers. Programs covered by FSI include financial analysis and reporting, performance management; audit follow-up and FAIR Act reporting. Bureaus submit required data into Financial Analysis and Reporting System (FARS) to meet program, legislative OMB requirements. FARS also links to support the Department of Homeland Security TIER application (DHS-TIER).</p> <p>FARS meets the requirements of the annual audit of financial statements; reporting to OMB on a quarterly basis; and providing data and information to produce the</p> | | |

| REQUEST FOR RECORDS DISPOSITION AUTHORITY-CONTINUATION | JOB NUMBER 056-08- | PAGE 2 OF 3 |
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| <p>PAR. FARS applications are in compliance with the CFO Act and in accordance with the Government Performance and Results Act of 1993.</p> <p>A. Inputs:</p> <p>The FARS system consists of the following components: Treasury Information Executive Repository (TIER), Joint Audit Management Enterprise System (JAMES), Performance Reporting System (PRS), CFO Vision (CFOV), Budget Execution Tool (BET), and the User Access Manager (UAM).</p> <p>Disposition: Temporary. Delete when superseded or obsolete or when no longer needed, whichever is later.</p> <p>B. System Data</p> <p>Maintains data extracted/received from the TIER, JAMES, PRS, CFOV, BET, and UAM.</p> <p>1. Treasury Informational Executive Repository (TIER). TIER is an Enterprise-wide system that collects monthly financial data from Treasury Bureaus. It validates monthly summary data from all Bureaus and submits FACTS I and FACTS II quarterly and annual data to the Financial Management Service (FMS), and provides extracts to CFO Vision. On a monthly basis, each customer submits summarized budget and proprietary data to TIER at the Treasury fund symbol level.</p> <p>Disposition: Temporary. Cut off at end of fiscal year. Destroy 6 years and three months after cut off.</p> <p>2. Joint Audit Management Enterprise System (JAMES). JAMES is a Department-wide system that contains tracking information on all actions required to address audit findings and recommendations. JAMES is also used to monitor the progress and implementation of corrective actions.</p> <p>Disposition: Temporary. Cut off when no further corrective action is necessary. Destroy 5 years after cut off.</p> <p>3. Performance Reporting System (PRS). PRS tracks each customer's performance measures in accordance with the Government Performance and Results Act of 1993. The system provides policy officials, program managers, and employees easy access to performance data. The system generates required management reporting and is used to generate quarterly performance reports and</p> | | |

| REQUEST FOR RECORDS DISPOSITION AUTHORITY-CONTINUATION | JOB NUMBER 056-08- | PAGE 3 OF 3 |
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| <p>Treasury's Performance and Accountability Report.</p> <p>Disposition: Temporary. Cut off at end of fiscal year. Destroy 5 years after cut off.</p> <p>4. CFO Vision (CFOV). CFOV is an Enterprise-wide application that produces the Bureaus consolidated financial statements and analyzes the financial results. CFOV provides departmental financial data analysis and reporting capability at the DCFO users' level and provides the official monthly and annual financial statements for DCFO staff, the Bureaus and the Inspector General auditors.</p> <p>Disposition: Temporary. Cut off at end of fiscal year. Destroy 6 years and three months after cut off.</p> <p>5. Budget Execution Tool (BET). BET is a Departmental Offices system that is used to prepare detailed initiative requests and salary projections at a Bureau level.</p> <p>Disposition: Temporary. Cut off at end of fiscal year. Destroy 3 years after cut off.</p> <p>6. User Access Manager (UAM). UAM maintains electronic files and hard copy printouts created to monitor system usage, including, but not limited to, log-in files, password files, audit trail files, and cost-back files used to access charges for system use.</p> <p>Disposition: Temporary. Destroy when the agency determines they are no longer needed for administrative, legal, audit, or other operational purposes.</p> | <p>GRS/20/1C</p> | |