

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		DO NOT WRITE IN THESE SPACES (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NWML) 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		JOB NUML <i>NI-056-09-9</i>	
1. FROM (Agency or establishment) Department of the Treasury		DATE RECEIVED <i>6/30/09</i>	
2. MAJOR SUBDIVISION Community Development Financial Institution		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approval" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION		ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>	
4. NAME OF PERSON WITH WHOM TO CONFER Michael Jones		DATE <i>12/09</i>	202-622-7754
5. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,			
<input type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE 6/26/2009		SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	
		TITLE DO Records Officer	
7. ITEM NO.	8. DESCRIPTION OF ITEM OF PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Allocation Agreement Assessment (AAS) Background: The CDFI Fund uses four data collection systems to administer and monitor the New Market Tax Credit Program (NMTC) program. The NMTC permits taxpayers to receive a credit against Federal income taxes for making qualified equity investments in designated Community Development Entities (CDEs). Substantially all of the qualified equity investment must in turn be used by the CDE to provide investments in low-income communities. The Allocation Agreement Assessment is one of the four data collection systems. It enables the CDFI Fund to administer legal contracts with allocatees. Description: The Allocation Agreement Assessment (AAS) contains information on the allocation agreements CDEs enter into with the CDFI Fund. The AAS was operational as of August 2003 and is primarily used by the CDFI Funds legal staff to ensure that the NMTC contracts are properly executed. A. Inputs: Information is received from allocation agreements.		
	Disposition: TEMPORARY. Destroy 3 years after	<i>Revision agreed upon after discussion w/ agency records officer @ 3/2009.</i>	

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entry and verification.

B. System Data:

The AAS contains information on the allocation agreements that CDEs enter into with CDFI Fund which includes standard terms and conditions for all awardees/allocates as well as terms and conditions that are specific to each awardee/allocatee.

Disposition: TEMPORARY. Destroy 10 years upon close of award.

C. Outputs:

The AAS feeds information into the Community Investment Impact System (CIIS) and the Allocation Tracking System (ATS). AAS also transfers allocation and agreement data to Disbursements.

Disposition: TEMPORARY. Cut-Off at end of processing year. Destroy 6 years after processing year.

D. System Documentation:

Codebooks, records layout, user guide, and other related materials.

Disposition: TEMPORARY. Delete/destroy when superseded or 5 years after the system is obsolete, whichever is later.

CRS 20.26

exception to
CRS 20,
item 11