Request for Record Disposition Authority

(See Instructions on reverse)

To National Archives and Records Administration (NIR)
Washington, DC 20408

1 From (Agency or establishment)
Department of the Treasury

2 Major Subdivision
Departmental Offices

3 Minor Subdivision
Office of the Deputy Chief Financial Officer

4 Name of Person with whom to confer
Evangela C. Wimbush-Jeffrey

5 Telephone (include area code)
202-622-6120

6 Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___1___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

[x] is not required   [ ] is attached   [ ] has been requested

Signature of Agency Representative

Title
Departmental Offices Records Officer

Date (mm/dd/yyyy)
9/30/2010

Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
	Joint Audit Management Enterprise System (JAMES)		
	Background:		
	JAMES is a component of the Financial Analysis and Reporting System (FARS). FARS serves as the Department's consolidated financial management system. It collects key Bureau financial, performance, and planned corrective actions data from Treasury Bureaus for consolidation, analysis and reporting.		
	Masterfile:		
1.	1. Joint Audit Management Enterprise System (JAMES). JAMES is a Department-wide system that contains tracking information on all actions required to address audit findings and recommendations. JAMES is also used to monitor the progress and implementation of corrective actions.	N1-056-08-3 Item 2 dated 12/2/08	
	Disposition: Temporary. Cut off when audit report is closed. Destroy 9 years after cut off.		
	* This is a media neutral schedule.		

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO. NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

JOB NUMBER
056-08-3

DATE RECEIVED
8/11/08

1. FROM (Agency or establishment)
Department of the Treasury

2 MAJOR SUBDIVISION
Departmental Offices

3. MINOR SUBDIVISION
Office of the Deputy Chief Financial Officer

4. NAME OF PERSON WITH WHOM TO CONFER
Evangela C. Wimbush-Jeffrey

5. TELEPHONE
(202) 622-6120

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

DATE	ARCHIVIST OF THE UNITED STATES
12/4/07	

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached __3__ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

[✓] is not required; [ ] is attached, or [ ] has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
7/31/08	Evangela C. Wimbush-Jeffrey	Departmental Offices Records Officer

ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	New Item 1: Financial Analysis and Reporting System (FARS) Description: FARS serves as the Department's consolidated financial management system. It collects key Bureau financial, performance, and planned corrective actions data from Treasury Bureaus for consolidated and analysis and reporting. The FARS data is used in preparation of the Department's annual Performance and Accountability Report (PAR) and the audit of the financial statements. Treasury Bureaus access FARS applications through the Department's Intranet website (TreasNet). Background· The Office of the Deputy Chief Financial Officer, Financial Systems Integration (FSI) program provides systems and program support to produce Treasury's financial statements and management reports. These quarterly and monthly reports are distributed to Office of Management and Budget (OMB), Financial Management Service (FMS) and bureau Chief Financial Officers. Programs covered by FSI include financial analysis and reporting, performance management; audit follow-up and FAIR Act reporting. Bureaus submit required data into Financial Analysis and Reporting System (FARS) to meet program, legislative OMB requirements. FARS also links to support the Department of Homeland Security TIER application (DHS-TIER). FARS meets the requirements of the annual audit of financial statements; reporting to OMB on a quarterly basis; and providing data and information to produce the		

PAR. FARS applications are in compliance with the CFO Act and in accordance with the Government Performance and Results Act of 1993.

A. Inputs:

The FARS system consists of the following components. Treasury Information Executive Repository (TIER), Joint Audit Management Enterprise System (JAMES), Performance Reporting System (PRS), CFO Vision (CFOV), Budget Execution Tool (BET), and the User Access Manager (UAM).

Disposition Temporary. Delete when superseded or obsolete or when no longer needed, whichever is later

B. System Data

Maintains data extracted/received from the TIER, JAMES, PRS, CFOV, BET, and UAM

1 Treasury Informational Executive Repository (TIER). TIER is an Enterprise-wide system that collects monthly financial data from Treasury Bureaus. It validates monthly summary data from all Bureaus and submits FACTS I and FACTS II quarterly and annual data to the Financial Management Service (FMS), and provides extracts to CFO Vision On a monthly basis, each customer submits summarized budget and proprietary data to TIER at the Treasury fund symbol level.

Disposition Temporary. Cut off at end of fiscal year. Destroy 6 years and three months after cut off.

2. Joint Audit Management Enterprise System (JAMES). JAMES is a Department-wide system that contains tracking information on all actions required to address audit findings and recommendations. JAMES is also used to monitor the progress and implementation of corrective actions.

Disposition Temporary. Cut off when no further corrective action is necessary. Destroy 5 years after cut off.

Superceded by
N1-056-11-0?

3. Performance Reporting System (PRS). PRS tracks each customer's performance measures in accordance with the Government Performance and Results Act of 1993. The system provides policy officials, program managers, and employees easy access to performance data. The system generates required management reporting and is used to generate quarterly performance reports and

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
Treasury's Performance and Accountability Report. Disposition· Temporary. Cut off at end of fiscal year. Destroy 5 years after cut off. 4. CFO Vision (CFOV). CFOV is an Enterprise-wide application that produces the Bureaus consolidated financial statements and analyzes the financial results. CFOV provides departmental financial data analysis and reporting capability at the DCFO users' level and provides the official monthly and annual financial statements for DCFO staff, the Bureaus and the Inspector General auditors Disposition: Temporary. Cut off at end of fiscal year. Destroy 6 years and three months after cut off. 5 Budget Execution Tool (BET) BET is a Departmental Offices system that is used to prepare detailed initiative requests and salary projections at a Bureau level Disposition: Temporary. Cut off at end of fiscal year Destroy 3 years after cut off. 6. User Access Manager (UAM). UAM maintains electronic files and hard copy printouts created to monitor system usage, including, but not limited to, log-in files, password files, audit trail files, and cost-back files used to access charges for system use. Disposition. Temporary Destroy when the agency determines they are no longer needed for administrative, legal, audit, or other operational purposes.	GRS/20/1C	