

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO NC1-56-85-2	DATE RECEIVED 8-14-85
1 FROM (Agency or establishment) Department of the Treasury		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Office of the Secretary		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION Fiscal Assistant Secretary		5 TELEPHONE EXT 634-5952	DATE 12-2-85
4 NAME OF PERSON WITH WHOM TO CONFER Irving W. Wilson, Jr.		ARCHIVIST OF THE UNITED STATES <i>Frank A. Bunk</i>	
6 CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A GAO concurrence is attached, or is unnecessary

B DATE	C SIGNATURE OF AGENCY REPRESENTATIVE	D TITLE	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
8-14-85	<i>Irving W. Wilson, Jr.</i>	Floyd I. Sandlin, Chief Information Resources Management		
7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>			
	<p>Office of the Secretary</p> <p>Office of the Fiscal Assistant Secretary</p> <p>Approximately 100 cubic feet of closed files from the Office of the Fiscal Assistant Secretary, dating from approximately 1930 to 1984 and arranged by a single numeric filing system. The records served as a reference collection of material of general interest to the Fiscal Assistant Secretary, and are stored in a central files room. Much of the material is duplicated elsewhere, most notably in the files of the two Bureaus supervised by the Fiscal Assistant Secretary, and in other offices with which the Fiscal Assistant Secretary worked closely.</p> <p>Disposition: Destroy Immediately</p>			1 item

copy to Agency NARS 12/11