

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO M1-56-88-1	DATE RECEIVED 2/25/88
1 FROM (Agency or establishment) Department of the Treasury		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Departmental Offices		In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION Asst. Secretary Management (via Director of Procurement)		DATE 4/8/88	ARCHIVIST OF THE UNITED STATES <i>Claudia [Signature]</i>
4 NAME OF PERSON WITH WHOM TO CONFER Shirley A. Parran	5 TELEPHONE EXT 566-9822		
6 CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE 02/10/88	C SIGNATURE OF AGENCY REPRESENTATIVE <i>Joe Beane</i> For: Shirley Parran	D TITLE Departmental Offices Records Officer		
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)		9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
1.	Synthetic Fuels Corporation (SFC) Transition Records These records consist of memos, and correspondence, to and from Treasury's Transition Taskforce that were created during the shutdown of the SFC, April 1986. They contain routine administrative information on accounting, meeting notes, property inventories, records retention, contracts, taskforce briefings and other housekeeping type records. They also contain photocopies of various SFC records, but <u>not</u> official SFC records. (2 c.f.) DISPOSITION: Permanent. Transfer to WNRC, retain 6 years after termination of the SFC. Transfer to NARA. Send to WNRC immediately. Transfer to the National Archives January 1998. Volume: 2 cubic feet.			