**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

**TO**  
GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. **FROM (Agency or establishment)**  
Department of the Treasury  
Office of the Secretary  
Office of Tax Policy

2. **MAJOR SUBDIVISION**

3. **MINOR SUBDIVISION**

4. **NAME OF PERSON WITH WHOM TO CONFER**  
Steve Milline

5. **TELEPHONE EXT.**  
566-9823

6. **CERTIFICATE OF AGENCY REPRESENTATIVE**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of ______ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence □ is attached, or ☑ is unnecessary.

B. **DATE**

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<tr>
<td>ITEM NO</td>
<td>DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)</td>
<td>GRS OR SUPERSEDED JOB CITATION</td>
<td>ACTION TAKEN (NARS USE ONLY)</td>
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<td>8-30-90</td>
<td><strong>Tax Legislative Council</strong></td>
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| 1. | **Closed Regulation Files, 1970-1987.** These files contain case histories of an Internal Revenue Service (IRS) regulation from the time it is instituted as a project until the decision is made by IRS to close the project because: (1) the regulation project was concluded by tax legislation enacted by Congress (2) the decision was made by IRS that the regulation project is not necessary due to the other regulations enacted.  
DISPOSITION: Transfer to WNRC immediately (21 cubic feet). Destroy 20 years from latest date (January 2008). | | |
| | **Future Closed Regulation Files.** Annual accumulation is less than one cubic foot.  
DISPOSITION: Break closed files annually. Transfer to WNRC in 10-year blocks (e.g., 1988-1997 in 1998). Destroy 20 years from latest date. | | |