

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-50-95-1	
		DATE RECEIVED 1-22-95	
1. FROM (Agency or establishment) Department of the Treasury		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2. MAJOR SUBDIVISION Departmental Offices			
3. MINOR SUBDIVISION General Counsel			
4. NAME OF PERSON WITH WHOM TO CONFER Steve Milline	5. TELEPHONE 622-1889	DATE 11-23-98	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 1/12/95	SIGNATURE OF AGENCY REPRESENTATIVE <i>Steve A. Milline</i>	TITLE Chief, Records Management and Resources Branch
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	<p>DEPARTMENT OF THE TREASURY RECORD GROUP 56</p> <p>Departmental Offices Office of the General Counsel</p> <p>This schedule covers records accumulated by the Legal Division of the Office of the General Counsel in its support of Departmental Offices. This includes the Secretary, the Deputy Secretary, the Under Secretaries, the Assistant Secretaries, and the U.S. Savings Bonds Division.</p> <p>Revision to Job No. NCI-56-78-6, dated 2/7/79</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION

JOB NO.

PAGE

7.
ITEM
NO

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. GRS OR
SUPERSEDED
JOB
CITATION

OF
10 ACTION
TAKEN
(NARS USE
ONLY)

6.

Treasury Proposed Legislation. Case files on the development of Departmental legislation presented or intended for presentation to Congress. Consists of copies of drafts of bills, and related papers, bills as introduced, reports and correspondence.

Disposition: Break file when legislation passed.
Transfer to WNRC four years after file is closed.
Destroy fifteen years after file is closed.

7.

Legislative History Files. Case files of the development of non-Treasury proposed legislation as presented or intended for presentation to the Congress. Includes copies of drafts, bills as introduced, reports, correspondence with sponsors and other interested Departments or parties, and related indexes.

Disposition: Break files after two Congresses (four years).
Transfer to WNRC after file break.
Destroy fifteen years after file close.

8.

Program substantive or "subject correspondence" files of the General Counsel, Deputy General Counsel, Assistant General Counsel (Administrative and General Law), Assistant General Counsel (Banking and Finance) and Associate General Counsel (Legislation, Litigation and Regulation).

Disposition: Permanent. Break files annually.
Transfer to WNRC when five years old.
Offer to NARA when thirty years old.

11a.

Status records of Treasury decisions and regulations maintained by the Associate General Counsel.

Disposition: Break files annually, hold ^{three} ~~one~~ year, destroy on site.

approved per conversation with Steve Milline 4/5/94 SOC