

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK			
JOB NO			
NC1 56 77 3			
DATE RECEIVED			
23 MAY 1977			
NOTIFICATION TO AGENCY			
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10			
MAY 26 1977		<i>James B. Heard</i>	
Date	Date	Date	Archivist of the United States

TO **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
Department of the Treasury

2. MAJOR SUBDIVISION  
Office of Administrative Programs

3. MINOR SUBDIVISION Document Management Branch, Assistant Director (Paperwork Management)

4. NAME OF PERSON WITH WHOM TO CONFER  
Jack L. Best

5. TEL EXT  
566-2228

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A** Request for immediate disposal.

**B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE	9. SAMPLE OR JOB NO	10. ACTION TAKEN
5-19-77	<i>John P. Heard</i>	John P. Heard, Chief Document Management Branch		
7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)			
	<p align="center">GENERAL RECORDS OF THE DEPARTMENT OF THE TREASURY RECORD GROUP 56</p> <p>Assistant Secretary for International Affairs (OASIA); Deputy Assistant Secretary for Research; Office of Data Services</p> <p>The Office of Data Services collects foreign credit data on magnetic tape and paper forms from U.S. Government agencies. The agencies list the loans, credits granted, schedules of repayment, and current repayment status. All data are transferred to the Treasury Foreign Credits computer program. The paper forms remain in Treasury and the EDP records sent by other agencies are returned to them. From the Treasury program, a quarterly report is collated and published for the Congress, <u>Foreign Credits Report</u>.</p> <p>The Department requests destruction authority for the forms it accumulates. These source documents are informational, and are <u>not</u> obligation documents. Volume: 4 cubic feet per year.</p>			

115-107

*sent to agency and NNR 1 item 5/27/77*

## Request for Records Disposition Authority - Continuation

JOB NO

PAGE OF  
2 of 2

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p>FOREIGN CREDIT REPORT FORMS. Forms 4501, 4502, 4502A, 4502B, 4503, their equivalents, and similar forms.</p> <p><u>DISPOSITION:</u> DESTROY one year from the end of the quarter in which the related issue of the <u>Foreign Credits Report</u> is published. Information is non-proprietary. Forms may be disposed of by sale as waste; shredding or burning not required.</p>		