

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO NC 1 56 78 8	
DATE RECEIVED JUN 19 1978	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
<i>6-21-78</i> Date	<i>James B. Plouffe</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Treasury

2. MAJOR SUBDIVISION

Office of Paperwork Management

3. MINOR SUBDIVISION

Document Management Branch

4. NAME OF PERSON WITH WHOM TO CONFER

Jack L. Best

5. TEL EXT

566-2010

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 6-8-78	D. SIGNATURE OF AGENCY REPRESENTATIVE JACK L. BEST <i>Jack L. Best</i>	E. TITLE Acting Chief, Document Management Branch	
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	Reports on the Business Situation, 1950-73, 4 feet. Arranged chronologically. This series of records is similar in form to the series described above in Item 1a except that after 1949 the reports were not prepared as memoranda for the Secretary. In addition, the report was reduced in length to 2 pages with more extensive use of graphs.		
2.	Highlights of Recent Economic Developments, July 28, 1948-May 22, 1963, 6 inches. Arranged chronologically. Periodic (quarterly and monthly) reports ranging in length from 1 to 10 pages concerning topics such as the stock market, performance of specific commodities, and details on various segments of the economy.		
3.	Narrative Summary of Major Developments in Activities, April 10, 1950-January 18, 1961, 3 inches. Arranged chronologically. Monthly reports 1 to 6 pages in length concerning debt		

*Copy sent to agency
6-23-78 JAD*

3 Attns

Request for Records Disposition Authority -- Continuation

JOB NO

PAGE OF
2/2

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p>analysis, business activities, commodity and stock prices, employment, government securities, and other topics.</p> <p>DISPOSITION: ITEM 1 Maintain on-site for 15 years after creation. Destroy on-site. ITEMS 2,3 Destroy immediately</p>		