INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-056-81-01

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Per confirmation from the agency, this schedule is obsolete.

Date Reported: 05/13/2020
TO GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)  
Department of the Treasury

2 MAJOR SUBDIVISION  
Office of the Secretary

3 MINOR SUBDIVISION  
Office of Assistant Secretary (Tax Policy)

4 NAME OF PERSON WITH WHOM TO CONFERR  
Jack Best  
5 TEL EXT  
566-2010

6 CERTIFICATE OF AGENCY REPRESENTATIVE  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of [ ] page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☐ B Request for disposal after a specified period of time or request for permanent retention.

7 DATE  
3-20-81

8 DESCRIPTION OF ITEM  
(With Inclusive Dates or Retention Periods)

DEPARTMENT OF THE TREASURY
OFFICE OF THE SECRETARY
OFFICE OF THE ASSISTANT SECRETARY (TAX POLICY)
OFFICE OF TAX ANALYSIS

The Office of the Assistant Secretary (Tax Policy) advises and assists the Secretary and Deputy Secretary in the formulation and execution of domestic and international tax policies and programs.

These functions, carried out by supporting staff offices, include: analysis of proposed tax legislation and tax programs; projections of economic trends affecting tax bases; studies of effects of alternative tax measures; preparation of official estimates of Government receipts for the President's annual budget messages; legal advice and analysis on domestic and international tax matters; assistance in the development and review of tax legislation and domestic and international tax regulations and rulings; participation in international tax treaty negotiations and in maintenance of relations with international organizations on tax matters; and prescription of depreciation rates and repair allowances.

9 SAMPLE OR JOB NO

10 ACTION TAKEN

STANDARD FORM 115  
Revised April, 1975  
Prescribed by General Services Administration  
FPMR (41 CFR) 101-11.4
1. Records of the Office of the Secretary, used and analyzed by the Office of Tax Analysis, filed alphabetically. These files are the submissions made to the Secretary of Treasury by businesses projecting the corporate tax that each estimated it would pay in the coming year, and did pay during the past year. These surveys are strictly private and confidential and may not be made available to anyone but authorized Office of the Secretary employees. The surveys are taken annually and are voluntary submissions by the respondents.

DISPOSITION Retain on-site until analysis complete, 1-2 years after submitted. Ship to record center when 2 years old. Destroy when 10 years old. Automatic destruction. Destroy by burning, pulping, or maceration.


(Handwritten note: Sent sentence eliminated per agreement between Sarah Allen, Treasury Department and James Howard, Records Disposition Division. 9-14-8)