

Request for Records Disposition Authority

Records Schedule Number **DAA-0058-2012-0004**
 Schedule Status **Approved**

Agency or Establishment **Internal Revenue Service**
 Record Group / Scheduling Group **Records of the Internal Revenue Service**
 Records Schedule applies to **Major Subdivision**
 Major Subdivision **Large Business & International**
 Schedule Subject **Form 8886, Reportable Transaction Disclosure Statement**
 Internal agency concurrences will be provided **No**

Background Information **Form 8886, Reportable Transaction Disclosure Statement, is used to disclose participation in reportable transactions by taxpayers. The form should be attached to the Federal Income Tax Return, but is also submitted to the Office of Tax Shelter Analysis (OTSA). This schedule covers the latter copy of the form.**

Hard copies of Form 8886 were previously scheduled under NARA job number N1-058-06-03 with a retention period of 7 years after the end of the processing year. These forms are now being scanned and stored on a local server. The paper copies are used for initial reference purposes, whereas the electronic version will be used for references that are requested beyond the original 7 years.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0058-2012-0004

Sequence Number	
1	Electronic scans of Form 8886 Disposition Authority Number DAA-0058-2012-0004-0001

Records Schedule Items

Sequence Number						
1	Electronic scans of Form 8886					
	Disposition Authority Number	DAA-0058-2012-0004-0001				
	Information collected on the form includes, but is not limited to Taxpayer information, Number of Disclosures being filed, related tax years, type of reportable transaction, additional entities involved in the transaction, tax-exempt, foreign or related entities involved in the transaction, expected tax treatment and benefits generated by the transaction for affected years					
	Final Disposition	Temporary				
	Item Status	Active				
	Is this item media neutral?	Yes				
	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	Yes				
	Do any of the records covered by this item exist as structured electronic data?	No				
	<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Manual Citation</th> <th style="width: 50%;">Manual Title</th> </tr> </thead> <tbody> <tr> <td>RCS 29 Item 415 (B)</td> <td>Records Control Schedule for Submissions Processing Campus Records</td> </tr> </tbody> </table>		Manual Citation	Manual Title	RCS 29 Item 415 (B)	Records Control Schedule for Submissions Processing Campus Records
Manual Citation	Manual Title					
RCS 29 Item 415 (B)	Records Control Schedule for Submissions Processing Campus Records					
	Disposition Instruction					
	Retention Period	Destroy 15 year(s) after the processing year				
	Additional Information					
	GAO Approval	Not Required				

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified

Signatory Information

Date	Action	By	Title	Organization
06/21/2012	Return to Submitter	Tracee Taylor	Senior Records Analyst	Real Estate and Facilities Management - Records and Information Management Program
06/21/2012	Certify	Tracee Taylor	Senior Records Analyst	Real Estate and Facilities Management - Records and Information Management Program
01/16/2013	Submit for Concurrence	Jametta Davis	Appraiser	National Archives and Records Administration - Records Management Services
01/16/2013	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - Records Management Services
01/16/2013	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
01/17/2013	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist