

## Request for Records Disposition Authority

Records Schedule Number           **DAA-0058-2012-0008**  
 Schedule Status                       **Approved**

Agency or Establishment           **Internal Revenue Service**  
 Record Group / Scheduling Group   **Records of the Internal Revenue Service**  
 Records Schedule applies to       **Major Subdivision**  
 Major Subdivision                   **Information Technology**  
 Schedule Subject                   **Information Technology-Security Compliance Monitoring (IT SCM)**  
 Internal agency concurrences will be provided   **No**

Background Information               **The IT SCM was implemented as a response to the requirement by the Federal Information Security Management Act (FISMA) of 2002 to continuously assess compliance of the information technology environment with IRS policy and other federal guidance. The tool's reports will support senior management's ability to assess, in real time, the compliance and risk status of a chosen technical, managerial, or operational environment. This will also allow the IRS to monitor its efforts toward reducing the current security weakness from a material to a significant deficiency weakness.**

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>

GAO Approval

## Outline of Records Schedule Items for DAA-0058-2012-0008

Sequence Number	
1	<b>System Data</b> Disposition Authority Number DAA-0058-2012-0008-0001

## Records Schedule Items

Sequence Number						
1	<b>System Data</b>					
	Disposition Authority Number	DAA-0058-2012-0008-0001				
	Information contained in the system consists of Information related to audit, risk, policy, information security and incident management Metric information related to the testing results of new systems, disaster recovery, and FISMA will also be captured and reported					
	Final Disposition	Temporary				
	Item Status	Active				
	Is this item media neutral?	Yes				
	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No				
	<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Manual Citation</th> <th style="width: 50%;">Manual Title</th> </tr> </thead> <tbody> <tr> <td><b>RCS 17, Item 73</b></td> <td><b>Records Control Schedule for Information Technology</b></td> </tr> </tbody> </table>		Manual Citation	Manual Title	<b>RCS 17, Item 73</b>	<b>Records Control Schedule for Information Technology</b>
Manual Citation	Manual Title					
<b>RCS 17, Item 73</b>	<b>Records Control Schedule for Information Technology</b>					
	<b>Disposition Instruction</b>					
	Retention Period	Delete when 3 years old				
	<b>Additional Information</b>					
	GAO Approval	Not Required				

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified

## Signatory Information

Date	Action	By	Title	Organization
08/14/2012	Return to Submitter	Tracee Taylor	Senior Records Analyst	Real Estate and Facilities Management - Records and Information Management Program
08/17/2012	Certify	Tracee Taylor	Senior Records Analyst	Real Estate and Facilities Management - Records and Information Management Program
12/19/2012	Submit for Concurrence	Jametta Davis	Appraiser	National Archives and Records Administration - Records Management Services
12/31/2012	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - Records Management Services
01/02/2013	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
01/04/2013	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist