

Request for Records Disposition Authority

Records Schedule Number **DAA-0058-2014-0001**
Schedule Status **Approved**

Agency or Establishment **Internal Revenue Service**
Record Group / Scheduling Group **Records of the Internal Revenue Service**
Records Schedule applies to **Major Subdivision**
Major Subdivision **Small Business/Self Employed**
Schedule Subject **Item 50B. Other than accepted offers.**
Internal agency concurrences will be provided **No**

Background Information **This schedule seeks approval for a new sub-item to IRS Records Control Schedule 28 for SB/SE (Collection), Item 50 for Offers in Compromise Case Files (Item 50B. Other than accepted offers). The current 11-year OIC retention only applies to accepted offers, and will be updated in the RCS as Item 50A.**

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0058-2014-0001

Sequence Number

1

50B. Other than accepted offers.

Disposition Authority Number: DAA-0058-2014-0001-0001

Records Schedule Items

Sequence Number		
1	<p>50B. Other than accepted offers.</p> <p>Disposition Authority Number DAA-0058-2014-0001-0001</p> <p>Other than accepted offers in compromise.</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e- mail and word processing? No</p>	
	Manual Citation	Manual Title
	RCS 28	Records Control Schedule for Tax Administration - Collection
	<p>GRS or Superseded Authority Citation NC1-58-79-5, Item 16</p> <p>Disposition Instruction</p> <p>Retention Period Retire to Records Center when the offer is closed and the case file is no longer needed for current business. Destroy 6 years after case is closed.</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>	

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
10/28/2013	Certify	Tracee Taylor	Senior Records Analyst	Real Estate and Facilities Management - Records and Information Management Program
04/23/2014	Submit for Concurrence	Jametta Davis	Appraiser	National Archives and Records Administration - Records Management Services
06/04/2014	Return to Submitter	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
06/05/2014	Submit for Concurrence	Jametta Davis	Appraiser	National Archives and Records Administration - Records Management Services
06/16/2014	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
06/16/2014	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
06/17/2014	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist