REQUEST FOR RECORDS DISPOSITION AUTHORITY

TO: NATIONAL ARCHIVES & RECORDS ADMINISTRATION
8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001

1. FROM (Agency or establishment)
   Department of Treasury

2. MAJOR SUBDIVISION
   Internal Revenue Service

3. MINOR SUBDIVISION
   Information Systems Organization (Servicewide)

4. NAME OF PERSON WITH WHOM TO CONFER
   Veronica Marco

5. TELEPHONE NUMBER
   202-535-3936x3028

6. AGENCY CERTIFICATION
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

   ☐ is not required  ☐ is attached; or  ☐ has been requested.

7. ITEM NO.

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

   Records Control Schedule IRM 1.15 – Schedule 10

   Quarterly Century Date Change Joint Appropriations Committee Report

   This report to Congress provides project progress status, overall strategy progress, and expenditure of funds and Full time equivalents

   a. Paper

   DISPOSITION: Temporary. Cutoff annually. Retire to the FRC 5 years after cutoff. Destroy 20 years after cutoff.

   b. Electronic Source Records (email or word processing) used to create/produce the recordkeeping copy.

   DISPOSITION: Destroy, delete, or overwrite after recordkeeping copy has been produced.

   02/10/00 THU 13:57 [TX/RX NO 5608]