


REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>71-058-05-6</i>	
TO: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <i>1-18-2005</i>	
1. FROM (Agency or establishment) Department of Treasury		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Internal Revenue Service (IRS)			
3. MINOR SUBDIVISION Service Centers			
4. NAME OF PERSON WITH WHOM TO CONFER Teresa A. Mapes John B. Ellis	5. TELEPHONE NUMBER (913) 696-6416 (202) 283-9291	DATE <i>2 August 2005</i>	ARCHIVIST OF THE UNITED STATES <i>Luis Bellard</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,			
<input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <i>1/4/05</i>	SIGNATURE OF AGENCY REPRESENTATIVE 		TITLE IRS Records Officer
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
IRM 1.15.29, Item 105	<p>Records Control Schedule for Submissions Processing Campus Records (Previously referred to as Service Centers) Amendment to IRM 1.15.29, Item 105, Notice Registers to extend retention per Chief Counsel and include On-Line Notice Review input and output files (NRP10, NRP20 and NRP30) used to review and correct potentially erroneous notices.</p> <p>(1) Notice Registers listing notices generated by cycle. List by Computer Paragraph, DLN, EIN (BMF), or SSN (IMF), master file code, tax period, and name control by type of tax generated each cycle.</p> <p>Cutoff at the end of processing year. Destroy 4 years after the end of the processing year.</p> <p>(2) On-Line Notice Review input and output files (NRP10 and NRP20) Each notice selected for review by notice sequence number. List Disposition for each notice and any corrections or changes made to the notice before mailing.</p> <p>Destroy 4 years after the end of the processing year.</p> <p>(3) NRP30 –Output of Notice Correction volume by Key Selection. Destroy 1 year after the end of the processing year.</p>	<p>Supersedes NC1-58-76-9, Item 105</p> <p>New</p> <p>New</p>	
<i>cc Agency NARA</i>			