REQUEST FOR RECORDS DISPOSITION AUTHORITY *(See Instructions on reverse)*	LEAVE BLANK (NARA use only) JOB NUMBER N1-058-09-39
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NWML) 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001	DATE RECEIVED 6/5/09
1 FROM (Agency or establishment) Department of the Treasury	NOTIFICATION TO AGENCY
2 MAJOR SUBDIVISION Internal Revenue Service	In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approval" or "withdrawn" in column 10
3 MINOR SUBDIVISION Modernization Information Technology Services (MITS), Applications Development, Research Section	
4 NAME OF PERSON WITH WHOM TO CONFER Daniel W Bennett, IRS Records Officer Chester Rawlings 5 TELEPHONE 202-435-6337 313-234-1981	DATE 14 Jan 10 ARCHIVIST OF THE UNITED STATES

5 AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 pages(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

[redacted] is not required, [redacted] is attached, or [redacted] has been requested

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
6/3/2009	Daniel W Bennett IRS Records Officer	IRS Records Officer National Office, OS A RE SC Washington, DC 20224

7 ITEM NO	8 DESCRIPTION OF ITEM OF PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	RCS 1.15.19 for Records Control Schedule for the Enterprise Computing Center – Martinsburg (ECC - MTB) **Future Updates:** • **Adds new Item 55 for *Combined Federal State (COMB FED STATE) Application*** **Item 55 Combined Federal State (COMB FED STATE) Application** **Sub-Items** • **a. Inputs b. Outputs c. Data d. Systems Documentation** **RCS 1.15.35 Records Control Schedule for Tax Administration – Systems (Electronic)** **a.) Add new pointer to Item 55 in RCS 1.15.19** **The records are owned by the Modernization Information Technology Services (MITS), Application Development, Research Section and processed by the Martinsburg Computing Center (ECC-MTB).** ***See the attached***		

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	Background: *Combined Federal State (COMB FED-STATE) application software receives Form 1099 files from Information Return Processing (IRP), and from these files identifies which states are to receive the file The software then reformats the files into individual state files and sends the file to the specific state.* *IRP sends an ASCII format text file containing various IR Form 1099 information to COMB FED-STATE software which reviews the file data, specifically the two-digit state code, and generates multiple new files intended for each state COMB FED-STATE concludes its processing by sending each new file to the specific state* *Note Prior to 2008, the Internal Revenue Service (IRS) employed Magnetic Media Filing Processing as a means to capture information from taxpayers and third parties that are filed on magnetic media Beginning in tax year 2008, the IRS eliminated magnetic media processing and currently employs electronic processing and server storage methods allowing states and third parties to file only once* ***Note Data in COMB FED STATE can be replicated and re-sent to the states as required There is no need therefore, to retain the data store beyond a one year period following the end of each Processing Year*		
IRM 1 15 19, Item 55	**Combined Federal State (COM FED STATE) Application** **Description:** Combined Federal State (COMB FED-STATE) application software receives Form 1099 files from Information Return Processing (IRP), and from these files identifies which states are to receive the file The software then reformats the files into individual state files and sends the file to the specific state **A. Inputs:** The Combined Federal State (COMB FED STATE) application receives all of its data from the Information Returns Processing - IRP MAG MERGE-TAPE-IN File under the Automated Magnetic Media Processing System *Disposition Not Applicable The IRP MAG Merge Tape-In File is appropriately schedule under IRM 1 15 29, Item 19.* **B. System Data:** Combined Federal State (COMB FED STATE) is a stand alone system Information Returns Processing sends an ASCII format text file containing various Form 1099 information to COMB FED-STATE software which reviews the file data, specifically the two-digit state code, and generates multiple new files intended for each state COMB FED-STATE stores copies of these files in a secured repository *Disposition TEMPORARY Cut off at the end of the processing year Destroy 1 year after cutoff*	NEW GRS 20	

C. Outputs:

After the data is received and reformatted, an output file of taxpayer data is created for each of the approximately 27 participating states The output files are then transmitted to each of the participating states

Disposition. Not Applicable The Internal Revenue Service transmits the files to third party states No additional copies of the files are maintained external of those stored in the application data store and scheduled under Sub-Item B

D. System Documentation

System Documentation consists of codebooks, records layout, user guide, and other related materials

Disposition TEMPORARY Delete/destroy when superseded or 5 years after the system is terminated, whichever is sooner

exception to GRS 20 item 11