
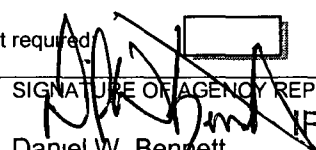


REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
		JOB NUMBER N1-58-09-47	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NWML) 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		DATE RECEIVED 7/7/09	
1 FROM (Agency or establishment) Department of the Treasury		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Internal Revenue Service		In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approval" or "withdrawn" in column 10	
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER Tracee Taylor (RIM Program Office) Karene Tucker (W&I - RTR)		5 TELEPHONE 202-435-6308 202-283-6920	DATE 14 To 10
5 AGENCY CERTIFICATION		ARCHIVIST OF THE UNITED STATES 	
<p>I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>3</u> pages(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,</p> <p><input type="checkbox"/> is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested</p>			
DATE 7/1/2009	SIGNATURE OF AGENCY REPRESENTATIVE  Daniel W. Bennett		TITLE IRS Records Officer National Office, OS A RE L Washington, DC 20224
7 ITEM NO	8 DESCRIPTION OF ITEM OF PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<p><b>RCS 1.15.29, Records Control Schedule for Submissions Processing Campus Records</b></p> <p><b><u>New Item 133, Remittance Transaction Research (RTR) System</u></b></p> <p>* RCS 1.15.35 Tax Administration Electronic Systems</p> <p>Add pointer to Item 133 in RCS 1 15.29.</p> <p>IRM 1.15.35 is a cross-walk of electronic systems to official IRS Records Control Schedules.</p> <p>(see attached)</p>		

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<b>1</b>	<p><b>IRM 1.15.29, New Item 133</b>  <b>Remittance Transaction Research (RTR) System</b></p> <p><b>Background:</b></p> <p><i>The Remittance Transaction Research (RTR) System is a researchable database that contains remittance processing data and images from the IRS Integrated Submission and Remittance Processing (ISRP) System, Remittance Strategy Paper Check Conversion (RS-PCC), and Lockbox Bank processing sites.</i></p> <p><i>Users of the RTR System access the payment data and images through the IRS web site on standard workstations. The web application is accessible to personnel from Wage and Investment, Taxpayer Advocate Service, Compliance, Disclosure, and Small Business/Self-Employed.</i></p> <p><i>The consolidation of data and images in a single repository brings significant benefits to taxpayers and IRS. Taxpayers are no longer required to mail or fax copies of checks to the IRS to resolve cases. RTR facilitates and expedites business user efforts to verify receipt of and/or reconcile taxpayer payments. RTR business users can query the RTR database to access remittance transaction data and images. Business units are able to resolve cases sooner – they previously had to wait up to one month to receive copies of checks from the Files Unit, Lockbox banks, or taxpayers. The ability to view images online reduces the time it takes IRS employees to re-familiarize themselves with cases they may have had to put aside until copies of images were retrieved.</i></p> <p><i>RTR users have different access levels that restrict or allow them to print various reports and add notes to transactions.</i></p> <p><i>The online application eliminates the requirement to retain hard copies of vouchers, minimizing the need for paper.</i></p>		

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**Description:**

The Remittance Transaction Research (RTR) System is the central repository for all remittances processed by the IRS Integrated Submission and Remittance Processing (ISRP) System, Remittance Strategy Paper Check Conversion (RS-PCC), and Lockbox Banks.

**a. Inputs:**

Include remittance data and images files sent from Integrated Submission and Remittance Processing (ISRP) System, Remittance Strategy for Paper Check Conversion System (RS-PCC), and LockBox banks.

GRS 20

**Disposition:** Temporary Delete after input verification into RTR master files.

**b. System Data (Master Files):**

Includes information on daily Loads and Deposits, performance metrics for each site and/or user group, and various images from remittance processing. Images include the front and back of checks and the front of vouchers.

**Disposition:** Temporary. Cut off at end of Processing Year. Delete 6 years after cutoff.

**c. Outputs:**

Reports include the Daily Deposit Timeliness Report, Deposit Activity Report, Performance Metrics Report, Reconciliation Report, Remittance Register Report (Form 813), End Point Master Listing, Audit Log Report, and other data and images from remittance processing.

GRS 20

**Disposition:** Temporary. Destroy/Delete when superseded, obsolete or no longer needed, whichever is later.

**d. System Documentation:**

Includes the Software Requirements Specifications, Software Design Description, Software Configuration Management (SCM) Plan, Software Development Plan, Test Plan, and Computer Operations Handbook.

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		JOB NUMBER <b>N1-58-09-</b>	
	<b>Disposition:</b> Temporary. Delete/destroy when superseded or 5 years after the system is terminated, whichever is later.	<i>except to GRS 20 Item 41</i>	

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 PREVIOUS EDITION NOT USABLE

STANDARD FORM 115 (REV. 3-91)  
 Prescribed by NARA  
 36 CFR 1228