

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NWML) 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		JOB NUMBER <b>N1-058-09-67</b>	
1. FROM (Agency or establishment) Department of the Treasury		DATE RECEIVED <b>7/29/09</b>	
2. MAJOR SUBDIVISION Internal Revenue Service		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION Wage and Investment, Customer Account Services, Submissions Processing		In accordance with the provisions of 44 U.S.C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approval" or "withdrawn" in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER Daniel W. Bennett, IRS Records Officer Henry N. Siddeley Henry W. Busch	5. TELEPHONE 202-435-6337 202-283-3608 202-283-5409	DATE <b>11-9-09</b>	ARCHIVIST OF THE UNITED STATES <i>Adrienne C. Thomas</i>
5. AGENCY CERTIFICATION  I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  <input type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <b>7/29/2009</b>	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> Daniel W. Bennett IRS Records Officer		TITLE IRS Records Officer National Office, OS:A:RE:SC Washington, DC 20224
7. ITEM NO.	8. DESCRIPTION OF ITEM OF PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p><b>RCS 1.15.19 for Records Control Schedule for the Enterprise Computing Center – Martinsburg (ECC - MTB)</b></p> <p><b>Future Updates:</b></p> <ul style="list-style-type: none"> <li>• <b>Adds new Item 67 for Information Returns Processing Validation and Perfection System (IRP VAL)</b></li> </ul> <p><b>Item 67 Information Returns Processing Validation and Perfection System (IRP VAL)</b></p> <p><b>Sub-Items</b></p> <ul style="list-style-type: none"> <li>• <b>a. Inputs b. Outputs c. Data d. Systems Documentation</b></li> </ul> <p><b>RCS 1.15.35 Records Control Schedule for Tax Administration – Systems (Electronic)</b></p> <p><b>a.) Add new pointer to Item 67 in RCS 1.15.19</b></p> <p><b>The records are owned by Wage and Investment, Customer Account Services, Submissions Processing and processed by the Martinsburg Computing Center (ECC-MTB).</b></p> <p><b>See the attached</b></p>		

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JOB NUMBER

**N1-058-09-**

IRM  
1.15.19,  
Item 67

**Background:**

*Information Returns Processing Validation & Perfection (IRP VAL) processes information returns received on magnetic tape, electronically, and in paper. Inputs are received primarily from Automated Magnetic Media Processing System (AMMPS) and Generalized Mainline Framework (GMF), but also from the State Department (Passport documents), W2 Input processing (W2s), and from the Social Security Administration (SSA) (1099SSA/RRBs). Taxpayer records are routed to the Payer Master File Processing (PMF) and payee documents to the Information Returns Master File Processing (IRMF). Payee Taxpayer Identification Numbers (TIN) are validated. Business Master File (BMF) entities are scanned for new name controls. A TIN Perfection process attempts to update and correct invalid payee TINs.*

**Information Returns Processing Validation and Perfection System (IRP VAL)**

NEW

**Description:**

The Information Returns Processing Validation and Perfection System (IRP VAL) processes information returns received on magnetic tape, electronically and on paper. Input is received primarily from the Automated Magnetic Media Processing System (AMMPS) (MAG), the Generalized Mainline Framework (GMF), the State Department (Passport documents), W2 Input processing (W2s), and from Social Security Administration (SSA) (1099SSA/RRBs). Payer records are routed to the Payer Master File (PMF) and payee documents to the Information Returns Master File Processing (IRMF). Payee Taxpayer Identification Numbers (TINs) are validated and Business Master File (BMF) entities are scanned for new name controls. A TIN Perfection process attempts to update and correct invalid payee TINs.

**A. Inputs:**

Inputs to the Information Returns Processing Validation and Perfection System (IRP VAL) include automated data transfers from the Automated Magnetic Media Processing System (AMMPS) (MAG), the Generalized Mainline Framework (GMF), the Department of State (Passport documents), W2 Input processing (W2s), and from the Social Security Administration (1099SSA/RRBs).

*Disposition: TEMPORARY. Delete/destroy cache files 6 months after successful entry and verification into the system.*

*\*Note – Source data in external systems are scheduled under the appropriate Records Control Schedule for that system.*

**B. System Data:**

The Information Returns Processing Validation and Perfection System (IRP VAL) maintains information returns, passport information for matching purposes and Taxpayer Identification Number (TIN) validation documents for perfection.

*Disposition: TEMPORARY. Cut off at the end of the processing*

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*year. Delete/Destroy 5 years after cutoff.*

**C. Outputs:**

The Information Returns Processing Validation and Perfection System (IRP VAL) electronically transmits validated records to the Information Returns Master File Processing (IRMF) for posting. Invalid records are sent to Taxpayer Identification Number Perfection and certain Invalid Documents are sent to the Backup Withholding (BWH) and the Insolvency Interface Program (IIP).

*Disposition: TEMPORARY. Cut off at the end of the processing year. Delete/Destroy 5 years after cutoff.*

*\*Note – Output data transmitted to other external systems are scheduled under the appropriate Records Control Schedule for that system.*

**D. System Documentation**

System documentation for the Information Returns Processing Validation and Perfection System (IRP VAL) consists of codebooks, records layout, User Guide, and other related materials.

*Disposition: TEMPORARY. Delete/destroy when superseded or 5 years after the system is terminated, whichever is sooner.*

*Exception to  
GR20, 11(a) 1*

hat115-109

**NSN 7450-00-634-4064**  
**PREVIOUS EDITION NOT USABLE**

**STANDARD FORM 115 (REV. 3-91)**  
Prescribed by NARA  
36 CFR 1228