Schedule Number: N1-058-09-080

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: 6/30/2021

ACTIVE ITEMS
These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

Item B System Data
Item D System Documentation

SUPERSEDED AND OBSOLETE ITEMS
The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

Item E is presumed destroyed.
<table>
<thead>
<tr>
<th>REQUEST FOR RECORDS DISPOSITION AUTHORITY</th>
<th>LEAVE BLANK (NARA use only)</th>
</tr>
</thead>
<tbody>
<tr>
<td>TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NWML) 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001</td>
<td>JOB NUMBER N1-058-09-80</td>
</tr>
<tr>
<td>DATE RECEIVED 8/26/09</td>
<td></td>
</tr>
<tr>
<td>NOTICE TO AGENCY</td>
<td></td>
</tr>
</tbody>
</table>

1 FROM (Agency or establishment) Department of the Treasury

2 MAJOR SUBDIVISION Internal Revenue Service

3 MINOR SUBDIVISION Criminal Investigation, National Operations Center (NOC)

4 NAME OF PERSON WITH WHOM TO CONFER
   - Daniel W Bennett, IRS Records Officer 202-435-6337
   - Marcus E Williams 210-841-8510
   - Tim R Whittle 859-669-2650

5 TELEPHONE

6 NAME OF ARCHIVIST OF THE UNITED STATES

7 AGENCY CERTIFICATION
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 pages(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies.

8 DATE
   - 8/18/2009

9 SIGNATURE OF AGENCY REPRESENTATIVE
   - Daniel W Bennett

10 TITLE
   - IRS Records Officer

11 IRS Records Officer National Office, OS A RE SC Washington, DC 20224

12 ITEM NO 8 DESCRIPTION OF ITEM OF PROPOSED DISPOSITION

RCS 1.15.30 for Records Control Schedule for Criminal Investigation

Future Updates

Adds new Item 28 for Criminal Investigation Connections System (CI CONNECTION) – Formerly Criminal Investigating Communities Accessing and Sharing Expertise System (CI CASE)

- Item 28 Criminal Investigation Connections System (CI CONNECTION)
  - Sub-Items
    - a. Inputs b. Outputs c. Date d. Systems Documentation

RCS 1.15.35 Records Control Schedule for Tax Administration – Systems (Electronic)

a.) Add new pointer to Item 28 in RCS 1 15 30

The records are owned by the Internal Revenue Service Criminal Investigation, National Operations Center

See the attached
Background:

Criminal Investigating Communities Accessing and Sharing Expertise (CI CASE) was an interactive knowledge management system designed to gather, store, and share CI's collective expertise. This tool was structured around providing Community of Practice Expertise location capabilities to assist in locating valuable information and knowledge in some of CI's most complex program areas. This system was deactivated in December, 2008 and replaced with a collaborative/analytical SharePoint Site (see below) and renamed CI Connections. All of the information in CI CASE was migrated to CI Connections in July, 2009.

To bridge a gap in Investigative Analytics, the CI Connections application currently provides CI users the ability to conduct federated searches across several CI SharePoint site repositories for all CI official policies and procedures. This system will be enhanced to provide interactive knowledge management to gather, store, and share CI's collective expertise. This tool will be structured around providing Community of Practice Expertise location capabilities to assist in locating valuable information and knowledge in some of CI's most complex program areas.

Criminal Investigation Connections System (CI CONNECTIONS) – Formerly, Criminal Investigating Communities Accessing and Sharing Expertise System (CI CASE)

Description:

Criminal Investigating Communities Accessing and Sharing Expertise (CI CASE) was an interactive knowledge management system designed to gather, store, and share CI's collective expertise. This tool was structured around providing Community of Practice Expertise location capabilities to assist in locating valuable information and knowledge in some of CI's most complex program areas. This system was deactivated in December, 2008 and replaced with a collaborative/analytical SharePoint Site (see below) and renamed CI Connections. All of the information in CI CASE was migrated to CI Connections in July, 2009.

Release 2.0 of CI CONNECTIONS -- upgrades from Sharepoint 2003 to Sharepoint 2007, provides basic personalization capabilities, and incorporates the CI CASE application functionality.

A. Inputs:

CI CONNECTIONS is a collaborative shared site. Inputs to CI CONNECTIONS can derive from multiple sources, including record copies of materials from case files, tax returns and associated documentation examples, spreadsheets, databases, memorandum, and other unstructured records, and manual inputs, as well as digital copies of documents from non-record sources (articles pasted from internet news agencies, documents copied from internet sources, etc.)

Disposition: Not Applicable. Staff should reference the official Records Control Schedules for application of disposition and retention for source input materials that are record type.
### B. System Data

The Cl CONNECTIONS application is a Sharepoint Site that maintains both record and non-record materials. Once inputted to the site, Cl Staff use the materials as source documentation to analyze special activities, share knowledge, and collaborate. The materials are to be considered record once on the site since they are referenced and recalled by agents and staff.

**Disposition** TEMPORARY Delete/destroy after 5 years or when no longer needed for operational purposes, whichever is later.

### C. Outputs

Outputs of the Cl CONNECTIONS application consist of printouts of materials culled from various Subject (Special Area and Issues) type files.

**Disposition** TEMPORARY Delete/destroy when no longer needed for operational purposes.

### D. System Documentation


**Disposition** TEMPORARY Delete/destroy when superseded or 5 years after the system is terminated, whichever is sooner.

### E. System Documentation for Criminal Investigating Communities Accessing and Sharing Expertise System (Cl CASE)

System Documentation for the Criminal Investigating Communities Accessing and Sharing Expertise System (Cl CASE) consists of a System Layout, User Guide, and other related materials.

**Disposition** TEMPORARY Delete/destroy when superseded or 5 years after the system was terminated (December, 2008), whichever is sooner. DESTROY January 1, 2014.

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**NSN 7450-00-634-4064**
**PREVIOUS EDITION NOT USABLE**

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**STANDARD FORM 115 (REV 3-91)**
Prescribed by NARA
36 CFR 1228