

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NWML) 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		JOB NUMBER N1-058-09-91	
1 FROM (Agency or establishment) Department of the Treasury		DATE RECEIVED 8/28/09	
2 MAJOR SUBDIVISION Internal Revenue Service		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approval" or "withdrawn" in column 10	
3 MINOR SUBDIVISION Criminal Investigation (CI)			
4 NAME OF PERSON WITH WHOM TO CONFER Tracee Taylor (Records) Patti Reid (CI) Susan Curran (CI)		5 TELEPHONE 202-435-6308 202-622-7686 202-622-7068	DATE 8/28/09
5 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> pages(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input type="checkbox"/> is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested		ARCHIVIST OF THE UNITED STATES [Signature]	
DATE 8/12/2009	SIGNATURE OF AGENCY REPRESENTATIVE [Signature] Daniel W Bennett		TITLE IRS Records Officer National Office, OS A RE SC Washington, DC 20224
7 ITEM NO	8 DESCRIPTION OF ITEM OF PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<p>RCS 1.15.30 Records Control Schedule for Criminal Investigation</p> <p>New Item: Item 27, <u>Public Information Officers Database (PIOner)</u></p> <p>* RCS 1.15.35 Tax Administration Electronic Systems</p> <p>Add pointer to Item 27 in RCS 1.15.30.</p> <p>RCS 1.15.35 is a cross-walk of electronic systems to official IRS Records Control Schedules.</p> <p>(see attached)</p>		

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**IRM
1.15.30,
Item 27**

Public Information Officers Database (PIONeer)

NEW

Background:

Deployed in 2003, PIONeer is accessible through the IRS-CI intranet and it interfaces with one other IRS-CI system. Criminal Investigation Management Information System (CIMIS), for which IRS is currently drafting a SF 115.

The purpose of the database is two-fold. First, it is an organizational tool for the CI Public Information Officers (PIOs) in each field office. Permissions are set for PIOs to research investigative data for their field offices only and associate upcoming legal actions and any past media interest in that investigation. In this way the PIOs can maximize the opportunity for publicized criminal investigations. Publicity is one of CI's compliance measures. The second purpose of the database is to capture CI outreach activities and report these results to the Commissioner's office through our quarterly Business Performance Review (BPR). Outreach activities serve to educate the general public on the role of CI and to foster voluntary compliance of the tax system.

Description:

Public Information Officer (PIONeer) is a web-based application that allows Public Information Officers, Field Office managers, and CI Headquarters staff to collect, monitor and report upcoming legal actions, media contacts, and outreach activities. The PIONeer application consists of the database portion and a document repository for case-related public record documents filed by PIOs.

a. Inputs:

Basic CI investigation data downloaded from CIMIS, public record documents, and information relating to outreach activities. CIMIS extracts are received electronically. Other information is entered by PIO users.

Disposition: Temporary. Delete/~~Destroy~~ after input verification into PIONeer master files.

b. System Data (Master Data Files):

1. Investigation data. Consists of daily CIMIS (Criminal Investigation Management Information System) downloads of basic case data and PIO generated input used to track and follow investigative case status.

GRS 20.26

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Disposition: Temporary. Delete when superseded or obsolete.

2. Public Record Repository. Documents relating to criminal investigations include copies of newspaper clippings, press releases, and court documents, such as indictments, plea agreements, and judgment and commitment orders.

Disposition: Temporary. Destroy/Delete when no longer needed for reference purposes.

3. Outreach Data. Includes organization name and location, organization point of contact information, type of event, topic, date and time, number of participants, and assigned speaker.

Disposition: Temporary. Destroy/Delete when no longer needed for reference purposes.

c. Outputs:

Reports include a listing of investigative data within the database and listing of outreach activities.

Disposition: Temporary. Destroy/Delete when superseded, obsolete or no longer needed, whichever is later.

d. System Documentation:

Includes system design specifications, interface control documents, records layout, source code, user/administrator guides, and system requirements.

Disposition: Temporary. Destroy/Delete when superseded or 5 years after the system is terminated, whichever is sooner.

GRS 20.4
GRS 20.5

Exception to
GRS 20.11A(1)