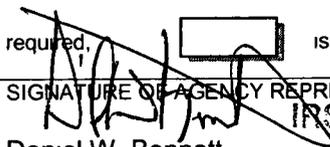


REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
		JOB NUMBER N1-058-09-107	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NWML) 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		DATE RECEIVED 9/16/09	
1 FROM (Agency or establishment) Department of the Treasury		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Internal Revenue Service		In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approval" or "withdrawn" in column 10	
3 MINOR SUBDIVISION Modernization Information Technology Services, Applications Development, Corporate Data, Research & Analytics Division, Compliance Analytics Branch			
4 NAME OF PERSON WITH WHOM TO CONFER Daniel W Bennett, IRS Records Officer Phillip Morrison D L. Fitzgerald		5 TELEPHONE 202-435-6337 313-234-2146 304-264-5786	DATE 9/16/09
ARCHIVIST OF THE UNITED STATES 			
5 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> pages(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input type="checkbox"/> is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE 9/16/2009	SIGNATURE OF AGENCY REPRESENTATIVE  Daniel W Bennett		TITLE IRS Records Officer National Office, OS A RE SC Washington, DC 20224
7 ITEM NO	8 DESCRIPTION OF ITEM OF PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<p>RCS 1.15.19 for Records Control Schedule for the Enterprise Computing Center – Martinsburg (ECC - MTB)</p> <p>Future Updates:</p> <ul style="list-style-type: none"> • Adds new Item 87 for Social Security Administration - Railroad Retirement Board 1099 System (SSA - RRB 1099) <p>Item 87 Social Security Administration - Railroad Retirement Board 1099 System (SSA - RRB 1099) Sub-Items</p> <ul style="list-style-type: none"> • a. Inputs b. Outputs c. Data d. Systems Documentation <p>RCS 1.15.35 Records Control Schedule for Tax Administration – Systems (Electronic)</p> <p>a.) Add new pointer to Item 87 in RCS 1.15.19</p> <p>The records are owned by Modernization Information Technology Services, Applications Development, Corporate Data, Research & Analytics Division, Compliance Analytics Branch and processed by the Martinsburg Computing Center (ECC-MTB).</p> <p><i>See the attached</i></p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY
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JOB NUMBER

N1-058-09-

Background:

The Social Security Administration issues Form SSA-1099 and Form SSA-1042S The Railroad Retirement Board issues Form RRB-1099 and Form RRB-1042S These forms (tax statements) report the amounts paid and repaid, and taxes withheld for a tax year. Taxpayers may receive more than one of these forms for the same tax year Taxpayers add the amounts shown on all forms they receive from the SSA and/or RRB for the same tax year to determine the "total" amounts paid and repaid, and taxes withheld for that tax year Each original Form RRB-1099 is valid unless it has been corrected The RRB issues a corrected Form RRB-1099 if there is an error in the original A corrected Form RRB-1099 is indicated as "CORRECTED" and replaces the corresponding original Form RRB-1099 Taxpayers must use the latest corrected Form RRB-1099 they received and any original Form RRB-1099 that the RRB has not corrected when they determine what amounts to report on their tax return

The Social Security Administration-Railroad Retirement Board 1099 System (SSA-RRB 1099) processes SSA-1099 and RRB-1099 documents received from the Social Security Administration on magnetic media

Social Security Administration - Railroad Retirement Board 1099 System (SSA - RRB 1099)

NEW

IRM
1 15 19,
Item 87

Description:

The Social Security Administration-Railroad Retirement Board 1099 System (SSA - RRB 1099) processes SSA-1099 and RRB-1099 documents received from the Social Security Administration on magnetic media These documents report on income paid by SSA and RRB to taxpayers

A. Inputs:

The Social Security Administration - Railroad Retirement Board 1099 System (SSA - RRB 1099) maintains 1099 data transmitted from the Social Security Administration

Disposition TEMPORARY Delete/destroy any cached transmission files after successful entry and verification into the SSA - RRA 1099 System

cars 20

B. System Data:

System data in Social Security Administration - Railroad Retirement Board 1099 System (SSA - RRB 1099) contains SSA 1099 and RRB 1099 form information

Disposition TEMPORARY Cut-off at end of processing year Delete/destroy 6 years after cutoff, or when no longer needed for litigation, audit, collection, or other operational purposes, whichever is later

REQUEST FOR RECORDS DISPOSITION AUTHORITY
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C. Outputs:

The Social Security Administration - Railroad Retirement Board 1099 System (SSA - RRB 1099) outputs include screen shots of extracted SSA 1099 and RRB 1099 information. These screenshots can be printed as required.

Disposition TEMPORARY Delete/destroy when no longer needed for operational purposes

GRS 20

D. System Documentation

System Documentation for the Social Security Administration - Railroad Retirement Board 1099 System (SSA - RRB 1099) consists of code listings, records layout, User Guide, and other related materials.

Disposition TEMPORARY Delete/destroy when superseded or 5 years after the system is terminated, whichever is sooner

Extension of
GRS 20.11

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NSN 7450-00-634-4064
PREVIOUS EDITION NOT USABLE

STANDARD FORM 115 (REV. 3-91)
Prescribed by NARA
36 CFR 1228