REQUEST FOR RECORDS DISPOSITION AUTHORITY *(See Instructions on reverse)*	LEAVE BLANK (NARA use only) JOB NUMBER **N1-058-09-108**
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NWML) 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001	DATE RECEIVED 9/16/09
1 FROM (Agency or establishment) Department of the Treasury	NOTIFICATION TO AGENCY
2 MAJOR SUBDIVISION Internal Revenue Service	In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approval" or "withdrawn" in column 10
3 MINOR SUBDIVISION Modernization Information Technology Services, Applications Development, Tax On-Line Branch	
4 NAME OF PERSON WITH WHOM TO CONFER Daniel W Bennett, IRS Records Officer Jean A Lavelle John P Davidson 5 TELEPHONE 202-435-6337 312-566-2955 312-566-2953	DATE ARCHIVIST OF THE UNITED STATES

5 AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 pages(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

[redacted] is not required, [redacted] is attached, or [redacted] has been requested

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
9/16/2009	Daniel W Bennett IRS Records Officer	IRS Records Officer National Office, OS A RE SC Washington, DC 20224

7 ITEM NO	8 DESCRIPTION OF ITEM OF PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	RCS 1.15.19 for Records Control Schedule for the Enterprise Computing Center – Martinsburg (ECC - MTB) **Future Updates:** • **Adds new Item 86 for *Business Returns Transaction File On-Line System (BRTFOL)*** **Item 86 Business Returns Transaction File On-Line System (BRTFOL)** **Sub-Items** • **a. Inputs b. Outputs c. Data d. Systems Documentation** **RCS 1.15.35 Records Control Schedule for Tax Administration – Systems (Electronic)** **a.) Add new pointer to Item 86 in RCS 1.15.19** **The records are owned by Modernization Information Technology Services, Applications Development, Tax On-Line Branch and processed by the Martinsburg Computing Center (ECC-MTB).** ***See the attached***		

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	Background: *The Tax Return Database (TRDB) is the authoritative data store for electronically filed tax returns for tax years 1998 and beyond TRDB receives the original tax returns as filed by the taxpayers from multiple electronic filing systems TRDB receives data perfection corrections to these returns prior to posting to the Individual (IMF) or Business (BMF) Master File Business Returns Transaction File On-Line provides on-line access to the TRDB*		
IRM 1 15 19, Item 86	**Business Returns Transaction File On-Line System (BRTFOL)** **Description:** Business Returns Transaction File On-Line System (BRTFOL) maintains transcribed business tax return data that is not kept on the master files Return data is posted on the Return Transaction File for subsequent retrieval and analysis by field tax examiners Contains batch loaded VSAM files with on-line retrieval applications used to access the information Data is available to end users registered through OL5081 via BRTVU Segregated portions of the files are not released The VSAM data files are included in regularly scheduled daily and weekly system backups	NEW	
	A. Inputs: The Business Returns Transaction File On-Line System (BRTFOL) maintains data extracted from the Returns Transaction File		
	Disposition. TEMPORARY Delete/destroy any cached transmission files after successful entry and verification into the Business Returns Transaction File On-Line System	GRS 20	
	B. System Data: System data in the Business Returns Transaction File On-Line System (BRTFOL) contains extracted data required to work specific cases		
	Disposition TEMPORARY Delete/destroy 10 years after the end of the processing year in which the file is extracted		
	C. Outputs: The Business Returns Transaction File On-Line System (BRTFOL) outputs include screen shots and graphical images of returns extracted These screenshots can be printed as required		
	Disposition TEMPORARY Delete/destroy when no longer needed for operational purposes	GRS 20	

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	D. System Documentation System Documentation for the Business Returns Transaction File On-Line System (BRTFOL) consists of code listings, records layout, User Guide, and other related materials *Disposition TEMPORARY Delete/destroy when superseded or 5 years after the system is terminated, whichever is sooner*	Exception to GRS 20.11	