REQUEST FOR RECORDS DISPOSITION AUTHORITY	LEAVE BLANK (NARA use only)

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK (NARA use only)

JOB NUMBER

N1-58-10- 18

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NWML)
8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001

DATE RECEIVED

4/19/10

NOTIFICATION TO AGENCY

1 FROM (Agency or establishment)
Department of the Treasury

2 MAJOR SUBDIVISION
Internal Revenue Service (IRS)

In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approval" or "withdrawn" in column 10

3 MINOR SUBDIVISION
Wage and Investment

4 NAME OF PERSON WITH WHOM TO CONFER	5 TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
Stephanie Griffith BU POC David Coalson	(703) 565-3120 (404) 338-8750	5/1/11	

5 AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

X is not required, ☐ is attached, or ☐ has been requested

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE Chief, Records and Info Magmt
4/13/2010	Daniel W Bennett IRS Records Officer	National Office, OS A RE L Washington, DC 20224
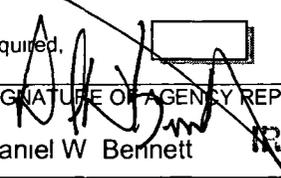
7 ITEM NO	8 DESCRIPTION OF ITEM OF PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	IRM 1.15.35 *Records Control Schedule for Tax Administration Systems(Electronic)* **Updates:** ***Add new item 155 for Electronic Filing of 94x XML Returns (94x XML)** **Sub-items** **a. Inputs b. Data c. Outputs d. System Documentation** **Background:** *Electronic Filing of 94x XML Returns is an IRS Wage*		

1.

and Investment (W&I) application that processes 94x returns for business tax payers [i e 940, 940-PR, Schedule A (Form 940), 941, 941-PR, 941-SS,, Schedule B (Form 941), Anexo-B (Form 941-PR), Schedule D (Form 941), Schedule R (Form 941), and 944] and associated electronic payments that are received from multiple databases and systems throughout the IRS This application verifies the data received, then extracts and reformats the data from XML to a language used by additional IRS databases and systems 94x XML is not the record copy of tax information but simply a filter to other systems that hold and process the record data

Electronic Filing of 94x XML Returns (94x XML)

A. Inputs:

Information is received from multiple IRS electronic databases and systems such as the Customer Data Base (CDB), Electronic Filing System (ELF), National Audit Account (NAP), Third Party Data Store (TPDS), and Electronic Management System (EMS) Information collected includes taxpayer data from Forms 940, 941, and 944 such as employer identification numbers, employer name, Trade association/organization name, business address, taxpayer identification number, bank account/routing number, reporting agent e-file number, personal e-file identification number, and employee information such as usernames and passwords

Disposition: TEMPORARY. Delete/Destroy after information has been transferred to the master file and verified. Recordkeeping copies of taxpayer data are appropriately scheduled under the systems listed above and other authorities in IRS RCS 1.15.29.

B. System Data

1) Taxpayer data from forms 940, 941 and 944, and employee data, Processing log files, Tape backup files created by the daily clean-up process, and rejection/acceptance notices

Disposition: TEMPORARY. Delete/Destroy at the end of each processing cycle.

2) Audit trail data elements such as security date

GRS 20 2

and time of security event, potential security violation analysis, unique identifier (e g user name, employee ID, application name), actions required, automatic 94x XML response data and operating system audit logs

Disposition: TEMPORARY. Cut off at the end of Processing Year. Delete/Destroy 6 years after cutoff.

C. Outputs:

Verified and re-formatted 940, 941, and 944 data are output to multiple IRS systems such as Combined Annual Wage Reporting (CAWR), Electronic Federal Tax Payment System (EFTPS), Electronic Online Output Network (EONS), Electronic Tax Administration Research and Analysis System (ETARAS), Generalized Mainline Framework (GMF), and Tax Return Database (TRDB)

exception to GRS 20 5

Disposition. TEMPORARY. Delete/Destroy at the end of 10 processing cycles.

D. System Documentation:

Owners Manual, User Manual, Data Dictionary, Software Design Description, Software Requirements, et al

exception to GRS 20 11

Disposition: TEMPORARY. Delete/Destroy when superseded or 5 years after the system is terminated, whichever is sooner.