**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
*(See Instructions on reverse)*

<table>
<thead>
<tr>
<th>Job Number</th>
<th>N1-58-10-3</th>
</tr>
</thead>
</table>

**TO** NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NWML)  
8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001

**DATE RECEIVED**  
10/7/10

**FROM (Agency or establishment)**  
Department of the Treasury

**MAJOR SUBDIVISION**  
Internal Revenue Service (IRS)

**MINOR SUBDIVISION**  
Wage & Investment (W&I)

**NAME OF PERSON WITH WHOM TO CONFER**  
Stephanie Griffith  
Sharon Lasley

**TELEPHONE**  
(703)565-3120  
(859)669-5543

**DATE**  
S June 12

**DATE OF RECORDS DISPOSITION AUTHORITY**  
9/17/2010

**SIGNATURE OF AGENCY REPRESENTATIVE**  
Daniel W. Bennett  
IRS Records Officer

**TITLE**  
IRS Records Officer  
National Office, OS A RE RIM  
Washington, DC 20224

**DESCRIPTION OF ITEM OF PROPOSED DISPOSITION**  
1.15.29, Records Control Schedule for Submissions Processing Campus Records

**Updates:**  
Update Item 157 to add Bank Discrepancy web-based application

**Add new:**  
A. Inputs  
B. System Data  
C. Outputs  
D. System Documentation

**ACTION TAKEN**  
N1-058-94-4
Background
The Bank Discrepancy is a web-based application that is used by Wage and Investment (W&I) Accounting to control and track bank adjustment inventories. The application arranges cases by money amount order, automates the history sheet, provides an audit trail, and allows Accounting to run monthly Open and Closed Reports.

A. Inputs
Information is input into the Bank Discrepancy application from other IRS systems such as IDRS. Included is information from Dishonored Check File, TIN, and Name control, Debit Voucher SF 5515, Deposit Ticket SF 215.

Disposition: TEMPORARY. Delete/Destroy when no longer needed for business.

B. System Data
The data that resides in the Bank Discrepancy application includes debit vouchers, deposit tickets, and related correspondence.

Disposition: TEMPORARY. Delete/Destroy 6 years 3 months after the period covered by the account.

C. Outputs
1. Audit Data:
The application tracks entry of every debit voucher and deposit ticket created, updated, or deleted. Each record contains the user id, time, nature of the action, and any notes the tax examiner includes.

Disposition: TEMPORARY. Delete/Destroy when 5 years old.

2. Other Ad Hoc Reports:
Customized or baseline reports generated for use by management.

Disposition: TEMPORARY. Delete/Destroy when no longer needed for administrative, legal, audit or other operational purposes.

D. System Documentation:

Disposition: TEMPORARY. Delete/Destroy when no longer needed for administrative, legal, audit or other operational purposes.

N1-058-94-4

GRS 20, Item 2(b)

GRS 20, Item 16
Disposition: TEMPORARY. Delete/Destroy when superseded or 5 years after the system is terminated, whichever is sooner.