
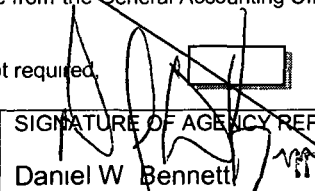


REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)		
		JOB NUMBER <p style="text-align: center;">N1-58-11- 7</p>		
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NWML) 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		DATE RECEIVED <p style="text-align: center;">12/7/10</p>		
1 FROM (Agency or establishment) Department of the Treasury		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approval" or "withdrawn" in column 10		
2 MAJOR SUBDIVISION Internal Revenue Service (IRS)				
3 MINOR SUBDIVISION Office of the Chief Counsel				
4 NAME OF PERSON WITH WHOM TO CONFER Tracee Taylor		5 TELEPHONE (202) 435-6308	DATE 12/13/10	ARCHIVIST OF THE UNITED STATES 
5 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached __ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,				
<p style="text-align: center;"> <input checked="" type="checkbox"/> is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested </p>				
DATE 12/1/2010	SIGNATURE OF AGENCY REPRESENTATIVE  Daniel W. Bennett		TITLE IRS Records Officer National Office, OS A RE L RIM Washington, DC 20224	
7 ITEM NO	8 DESCRIPTION OF ITEM OF PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)	
	Update to IRM 1.15.13 Records Control Schedule for the Chief Counsel See request below to update the disposition for records covered under Item 13D: Item 13 Chief Counsel's Directives Manual (CCDM) D All working drafts, marked up copies of CCDM transmittal changes, approval memoranda, and document clearance records Superseded Disposition Destroy when no longer needed for administrative, audit, legal or other operational purposes New Proposed Disposition Cut off at end of Calendar Year in which CCDM was published Transfer to Records Center one year after cutoff Destroy 10 years after cutoff <i>The IRS Library retains the original CCDM permanent records IRS Chief Counsel stores copies of permanent CCDM records with associated background material IRS Chief Counsel requests this disposition update because they need to retain these copies for 10 years to ensure that they have access to the background material for that period of time The copies of the permanent records are intermingled with the background material papers and cannot be separated – doing so would render the background material useless</i>	Job No N1-58-96-6, Item 4 D		