

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-058-87-003

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Superseded by DAA 0058 2016 0004

Date Reported: 11/27/2019

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB NO.

NI-58-87-3

DATE RECEIVED

4-16-87

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

NOTIFICATION TO AGENCY

1. FROM (Agency or establishment)

DEPARTMENT OF THE TREASURY

2. MAJOR SUBDIVISION

INTERNAL REVENUE SERVICE

3. MINOR SUBDIVISION

FACILITIES AND INFORMATION MANAGEMENT SUPPORT DIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

ANTHONY B. CINCOTTA, PM:HR:F:S:R
ROOM 6421 ICC

5. TELEPHONE EXT.

535-9874

DATE

7-10-87

ARCHIVIST OF THE UNITED STATES

James A. Burke

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE

4/7/87

C. SIGNATURE OF AGENCY REPRESENTATIVE

Susan E. Baharna

D. TITLE

CHIEF, RECORDS ADMINISTRATION, PM:HR:F:S:R

7. ITEM NO.

18

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

Employee Plans Application Case Files (created and maintained in the key district offices). Copies of applications, determination letters, National Office ruling letters and technical advice, trust agreements, examiners' reports and related correspondence. These case files pertain to requests for a determination that an employee benefit plan met the requirements for qualification with respect to a plan which Section 401(a) of the Internal Revenue Code and Section 301(d) of the Tax Reduction Act of 1975 applies.

(1) Case Files (26 or more participants). If a superseded plan exists which has not yet been microfilmed and a subsequent plan is submitted the following procedures should be followed.

- (a) Superseded Plan File.
 1. RETIRE to the Federal Records Center on a quarterly basis.
 2. DESTROY after 10 years after superseded.
- (b) Subsequent Plan File or New Plan File.
 1. Microfilm
 - (a) DESTROY 7 years from date of related reinstated Plan File.
 2. Hard Copy
 - (a) DESTROY immediately after microfilming and film verification.

9. GRS OR SUPERSEDED JOB CITATION

NCI-58-82-12

10. ACTION TAKEN
PARS USE ONLY

All changes made to this proposed schedule have been approved
Richard Williams 7/9/87
Susan E. Baharna 7/9/87
 date
 Agency representative
 NARA appraiser

Copies to agency NCF, NNF 7-14-87

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NO.

PAGE

2 OF 2

7.
ITEM
NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. GRS OR
SUPERSEDED
JOB
CITATION

10. ACTION
TAKEN
(NARS USE
ONLY)

- (c) Terminated Plan Files.
 - 1. DESTROY 7 years after filing of final return.
- (2) Case Files (25 or less participants) (including Terminated Plan Files)
 - (a) RETIRE quarterly to the Federal Records Center 6 months after approval.
 - (b) DESTROY ~~after~~ 10 years after approval.