

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO. N1-58-87-4	DATE RECEIVED 5-7-87
1. FROM (Agency or establishment) Treasury Department		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Internal Revenue Service		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION Facilities and Information Management Support Division			
4. NAME OF PERSON WITH WHOM TO CONFER Marcella Weston	5. TELEPHONE EXT. 535-9874	DATE 7-22-87	ARCHIVIST OF THE UNITED STATES <i>Frank A. Burke</i>
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 5/4/87	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Susan E. Babarna</i>	D. TITLE Chief, Records Administration Section
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
RCS 206 56,58,65	<p>This is a request for one-time disposal of records created or maintained in Internal Revenue Service Centers, Records Control Schedule 206, in carrying out their functions pertaining to revenue collection and accounting: processing, analysis and disposition of tax returns, tax information documents and relating records.</p> <p>Request authority for immediate disposal described as follows:</p> <ol style="list-style-type: none"> (1) The remains of 1040, 1120, 1120S, 940 and 941 Income Tax Returns all of which were involved in the Glendale Office, Los Angeles District fire which took place on March 3, 1986. (2) These records have been inspected by managers and whatever could have been salvaged has already been extracted and/or copied. Management has already made decisions as to what audits will be continued and what audits will be discontinued. (3) These records are very brittle and contain an undesirable odor from the fire and smoke, thus making them useless. (4) The volume of these records is approximately 80 cubic feet. <p>Concurrence from Returns Processing and Accounting Division (D:R:R:T) is attached.</p>	<p>NC1-58-79-4, Item 1 NC1-58-81-14, Item 58 NC1-58-78-4, Item 65</p>	