INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-058-89-007

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

The Federal Records Program destroyed Item 1 and Item 2/1/B. Item 2/2/B is presumed destroyed. NARA accessioned item 3 (NN3-058-097-004)
REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (Agency or establishment)
Department of the Treasury

2. MAJOR SUBDIVISION
Internal Revenue Service

3. MINOR SUBDIVISION
Records Administration Section

4. NAME OF PERSON WITH WHOM TO CONFER
Cheryl J. Johnson

5. TELEPHONE EXT.
535-9874

6. CERTIFICATE OF AGENCY REPRESENTATIVE
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: ☐ is attached; or ☑ is unnecessary.

B. DATE C. SIGNATURE OF AGENCY REPRESENTATIVE D. TITLE
8-7-89 Cheryl J. Johnson Acting Chief, Records Administration

7. ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARS USE ONLY)

The records listed in this SF-115 are not continuing records. They are a closed series created and accumulated as a result of a one time Servicewide study to review and analyze the current process for requesting, transferring, and refiling tax documents. Therefore, they will not be published in the Records Schedule, but will be scheduled for retirement to the Federal Records Center.

All changes to this proposed schedule have been approved by:

[Signatures]
NARA appraiser date Agency representative date

115-108 COPIES SENT TO AGENCY NSN 7540-00-634-4064 STANDARD FORM 115 (REV. 8-83) Prescribed by GSA FPMR (41 CFR) 101-1.4
1. Special Project or Study Files. Original documents describing the project or study; authorization documents; progress reports; related correspondence; analyses including diagrams, graphs, drawings or photographs.

(1) **RETIRE** to FRC 1 year after final implementation decision.

(2) **DESTROY** 3 years after final implementation decision.

2. Special Project or Study Data.

(1) Questionnaires, interview notes, flow diagrams, tracking documents.

(a) **RETIRE** to FRC upon completion of study.

(b) **DESTROY** October 1991.

(2) Study data in machine readable form.

(a) Transfer to FRC not authorized.

(b) **DESTROY** October 1991.

3. Special Project final report.

(1) **PERMANENT.** Transfer to National Archives upon issuance.