


REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO NI-58-90-1	DATE RECEIVED 2/5/90
1 FROM <i>(Agency or establishment)</i> Department of the Treasury		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Internal Revenue Service		In accordance with the provisions of 44 U.S.C. 3303a the disposal request including amendments is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION Records Administration Section			
4 NAME OF PERSON WITH WHOM TO CONFER Cheryl J. Johnson	5 TELEPHONE EXT 535-9874	DATE 5/24/90	ARCHIVIST OF THE UNITED STATES 

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE 1/26/90	C SIGNATURE OF AGENCY REPRESENTATIVE <i>Susan E. Heine</i>	D TITLE Chief, Records Administration
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7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
	<p>The records covered by this request (Records Control Schedule 206- Service Centers) are created and maintained in Internal Revenue Service Centers in carrying out their functions pertaining to revenue collection and accounting; processing, analysis and disposition of tax returns, tax information documents and related records; mailing of tax forms, transcription of statistical information, and preparation of special reports.</p> <p>147. Fee Deposit for outer continental shelf Oil, Form 6008, used to deposit fees on oil that is produced on the outer continental shelf; And</p> <p>Quarterly Report of Fees due on oil production, Form 6009, used to compute fees due on oil that is produced on the outer continental shelf.</p> <p>(1) RETIRE to Federal Records Center 2 years after the end of the processing year.</p> <p>(2) DESTROY 6 years and 9 months after the end of the processing year.</p>	NI-58-88-3	