REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See instructions on reverse)

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1 FROM (Agency or establishment)
DEPARTMENT OF THE TREASURY

2 MAJOR SUBDIVISION
INTERNAL REVENUE SERVICE

3 MINOR SUBDIVISION ASSISTANT TO THE COMMISSIONER
(TAXPAYER OMBUDSMAN) PROBLEM RESOLUTION STAFF

4 NAME OF PERSON WITH WHOM TO CONFER
ANTHONY B. CINCOTTA

5 TELEPHONE (202) 535-3936

6 AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

☐ is not required; ☐ is attached; or ☐ has been requested.

DATE 8/24/92
SIGNATURE OF AGENCY REPRESENTATIVE Cherokee Pickell
TITLE CHIEF, PROTECTIVE PROGRAMS & RECORDS MGT.

1. RECORDS CONTROL SCHEDULE 1279 FOR THE PROBLEM RESOLUTION PROGRAM

2. PRP Case Identification Tracking System Reports and Related Worksheets.

(a) DESTROY 2 years after the end of the fiscal year in which the report was prepared.

2. Photocopies of Sampled Correspondence Qualifying for PRP in the PRP Case Identification Tracking System.

(a) DESTROY 1 year after the end of the fiscal year in which the photocopy was made.

Copies sent to agency. NNA 5/11/92