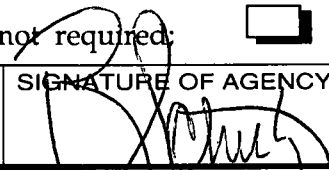


REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER NI-58-93-2	DATE RECEIVED 1-5-93
1 FROM (Agency or establishment) DEPARTMENT OF THE TREASURY		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION INTERNAL REVENUE SERVICE		In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION Assistant Commissioner (Collection)			
4 NAME OF PERSON WITH WHOM TO CONFER Anthony B. Cincotta Records Management HR:F:S:R	5 TELEPHONE 535-3936	DATE 9-28-93	ARCHIVIST OF THE UNITED STATES <i>Acting</i> Cindy Huskamp Peterson

6 AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 12/7/92	SIGNATURE OF AGENCY REPRESENTATIVE 	TITLE Chief, Protective Programs and Records Management Section
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>Records Control Schedule (RCS) 204 for the Servicewide Collection function,</p> <p>The attached Records Control Schedule (RCS) 204 covers a description of all records and disposition authorizations for administering the Servicewide Collection function. This schedule also includes all records associated with the receipt and transmittal of tax returns and taxpayer-related documents received in the district Collection Office; the deposit of tax remittances received; and the collection of delinquent accounts and securing of delinquent returns. However, this schedule does not include the Collection's function's records kept by Internal Revenue Service Centers.</p> <p>Attachment</p>		

	RCS NO.	DESCRIPTION OF RECORDS	AUTHORIZED DISPOSITION
1.	44	Certificates of Discharge, Non-Attachment and Subordination; Notices of Non-Judicial Sale and Redemption Cases. (Job No. NC1-58-83-6, Item 36)	DESTROY 2 years after case is closed.
2.	46	Record of Seizure and Sale of Real Estate, Record 21. (Job No. N1-58-90-3, Item 46) These records also include Form 2434-B, Notice of Encumbrances Against or Interests in Property Offered for Sale.	DISPOSAL NOT AUTHORIZED.
3.	47	Records of Seizure and Sale of Property.	DESTROY 2 years after closed or after redemption period expires, if applicable. (If the United States Government acquired the property, destroy 2 years after the final disposition.)
4.	52	Daily Transaction Registers (DTR's). (Job No. NC1-58-79-5, Item 19) Computer printout used to post transactions to Taxpayer Delinquency Accounts and investigations assigned to Revenue Officers.	DESTROY after posting.