

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>NI-058-97-11</i>	
1. FROM (Agency or establishment) <b>Department of the Treasury</b>		DATE RECEIVED <i>4-18-97</i>	
2. MAJOR SUBDIVISION <b>Internal Revenue Service</b>		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER <b>Sandra J. Myers</b>	5. TELEPHONE <b>535-3936</b>	DATE <i>12-3-97</i>	ARCHIVIST OF THE UNITED STATES <i>John W. Cal</i>

6. AGENCY CERTIFICATION		
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.		
DATE <i>4/10/97</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Bobbe DeCarmer</i>	TITLE <b>IRS Records Officer</b>

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>These records were created and retained by the the former Modernization Executive and the former Associate Commissioner for Modernization. The Office of Modernization Executive wa established in 1994 and was converted to the Associate Commissioner for Modernization in 1995. The Associate Commissioner position was abolished in 1996; thus, <b>these records are no longer accumulating.</b></p> <p>The Associate Commissioner was the principal advisor to the Commissioner and the Deputy Commissioner on issues related to the implementation of the Service's long range objectives and strategies for improving tax administration through Tax Systems Modernization.</p>		

DEC 11 1997 *MNH*      *copy to: Agency*  
*RWD*  
*JWRW*

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p><b>Revised - 9/2/97</b>  <b>Reading Files (1991 to 1996).</b> Copies of correspondence signed by the Modernization Executive/Associate Commissioner (Modernization). <i>Arranged chronologically.</i></p> <p>Volume: approximately 10 c.f.  Annual Accumulation: No longer accumulating</p> <p><b>Disposition: Permanent.</b>  Retire to the Washington National Records Center when 5 years old.  Transfer to NARA when 10 years old.</p>		
2.	<p><b>Subject Files (1993 to 1996).</b> These files contain a variety of records dealing with issues requiring the attention of the Modernization Executive/Associate Commissioner for Modernization. These records document implementation of TSM projects and their impact on submission processing/customer service activities, executive meetings and briefings background, legislative matters, budget information, telecommunications issues, and overall TSM oversight and management. Record copies include position papers, transition plans, implementation plans and schedules, reports, studies, meeting agendas, meeting minutes, briefing/presentation materials, and related correspondence. <i>Arranged alphabetically.</i></p> <p>Volume: approximately 25 c.f.  Annual Accumulation: No longer accumulating</p> <p><b>Disposition: Permanent.</b>  Retire to the Washington National Records Center when 5 years old.  Transfer to NARA when 10 years old.</p> <p>A. Records determined during archival processing to lack sufficient archival value to warrant permanent retention by the National Archives.</p> <p><b>Disposition: Destroy immediately.</b></p>		
3.	<p><b>Correspondence Files.</b> Copies of incoming correspondence originated by organizations outside of the Associate Commissioner (Modernization) function on a variety of administrative issues. These records were maintained for information purposes only.</p> <p><b>Disposition: Destroy immediately.</b></p>		
4.	<p><b>Calendars (1993-1996).</b> These records reflect the daily activities of the Modernization Executive/Associate Commissioner for Modernization.</p> <p><b>Disposition: Destroy immediately.</b></p>		