INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-058-97-011

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

The National Archives accessioned the records in items 1 and 2. Items 3 and 4 are presumed destroyed.

National Archives Identifiers: 23062787 and 18238303
**REQUEST FOR RECORDS DISPOSITION AUTHORITY**

(See instructions on reverse)

**TO:** NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

**FROM (Agency or establishment):**
Department of the Treasury

**MAJOR SUBDIVISION:**
Internal Revenue Service

**MINOR SUBDIVISION:**

**NAME OF PERSON WITH WHOM TO CONFER:**
Sandra J. Myers

**TELEPHONE:**
535-3936

**DATE RECEIVED:**
4-18-97

**NOTIFICATION TO AGENCY:**
In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

**DATE**

**SIGNATURE OF AGENCY REPRESENTATIVE:**

**TITLE:** IRS Records Officer

**ITEM NO.**

**DESCRIPTION OF ITEM AND PROPOSED DISPOSITION:**

These records were created and retained by the former Modernization Executive and the former Associate Commissioner for Modernization. The Office of Modernization Executive was established in 1994 and was converted to the Associate Commissioner for Modernization in 1995. The Associate Commissioner position was abolished in 1996; thus, these records are no longer accumulating.

The Associate Commissioner was the principal advisor to the Commissioner and the Deputy Commissioner on issues related to the implementation of the Service's long range objectives and strategies for improving tax administration through Tax Systems Modernization.
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<tr>
<th>ITEM NO.</th>
<th>DESCRIPTION OF ITEM AND PROPOSED DISPOSITION</th>
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| 1.      | **Reading Files (1991 to 1996)**. Copies of correspondence signed by the Modernization Executive/Associate Commissioner (Modernization). **Arranged chronologically.**  
Volume: approximately 10 c.f.  
Annual Accumulation: No longer accumulating  
Disposition: Permanent.  
Retire to the Washington National Records Center when 5 years old.  
Transfer to NARA when 10 years old. |
| 2.      | **Subject Files (1993 to 1995)**. These files contain a variety of records dealing with issues requiring the attention of the Modernization Executive/Associate Commissioner for Modernization. These records document implementation of TSM projects and their impact on submission processing/customer service activities, executive meetings and briefings background, legislative matters, budget information, telecommunications issues, and overall TSM oversight and management. Record copies include position papers, transition plans, implementation plans and schedules, reports, studies, meeting agendas, meeting minutes, briefing/presentation materials, and related correspondence. **Arranged alphabetically.**  
Volume: approximately 25 c.f.  
Annual Accumulation: No longer accumulating  
Disposition: Permanent.  
Retire to the Washington National Records Center when 5 years old.  
Transfer to NARA when 10 years old. |
| A.      | Records determined during archival processing to lack sufficient archival value to warrant permanent retention by the National Archives.  
Disposition: Destroy immediately. |
| 3.      | **Correspondence Files**. Copies of incoming correspondence originated by organizations outside of the Associate Commissioner (Modernization) function on a variety of administrative issues. These records were maintained for information purposes only.  
Disposition: Destroy immediately. |
| 4.      | **Calendars (1993-1996)**. These records reflect the daily activities of the Modernization Executive/Associate Commissioner for Modernization.  
Disposition: Destroy immediately. |