

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See instructions on reverse)

LEAVE BLANK (NARA use only)
JOB NUMBER N1-58-97-15

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

DATE RECEIVED 7/23/97

1. FROM (Agency or establishment)
Department of the Treasury

NOTIFICATION TO AGENCY

2. MAJOR SUBDIVISION
Internal Revenue Service

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
Sandra J. Myers

5. TELEPHONE
535-3936x3033

DATE
1-15-98

ARCHIVIST OF THE UNITED STATES

John W. Carl

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is not required; is attached; or has been requested.

DATE
12/10/97

SIGNATURE OF AGENCY REPRESENTATIVE
Lothe DeLorme

TITLE IRS Records Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>These records were created, collected, and maintained by the former IRS Historian. The IRS Historian served in that capacity from 1988-1995; however, the collection of records dates from the 1800s through 1995. The attached inventory provides a detailed breakdown of the types of records included in this collection.¹</p> <p>Note: This is a revision of original request submitted on June 16, 1997.</p>		

JAN 22 1998
MNV

copy to: Agency, NWRW
NWBD

¹Some of the records covered by this SF-115 deal with individual taxpayers and tax return data protected by section 6103 of the Internal Revenue Code. These records comprise Items No. 4 and 5 of N1-58-97-16. A withdrawal notice replaced the restricted records in the original file. In addition, a listing of the records removed by the IRS is included in each box of records added and scheduled by Items No. 4 and 5 of N1-58-97-16. The listing includes the accession number, series title, and box number from which the file was removed. In the event the impasse over section 6103 is resolved, the restricted records can be returned to the original file.

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p><u>Historian's Records.</u> These records were created, collected and maintained by the former IRS Historian. They include subject files on a variety of IRS programs/topics and administrative issues and oral history records (1980s-1990s).</p> <p>A. Records <i>created by the former Historian.</i> Arranged alphabetically.</p> <p style="padding-left: 40px;">Volume: 28 c.f.</p> <p>Disposition: Permanent. Transfer to NARA immediately upon approval of this Schedule.</p> <p>B. Records <i>collected and maintained</i> by the former Historian. Arranged alphabetically and chronologically.</p> <p>Disposition: Permanent. Transfer to NARA immediately upon approval of this Schedule.</p> <p style="padding-left: 40px;">Volume: 23 c.f.</p>		
2.	<p><u>Legislative Affairs Records.</u> These records include subject files and correspondence on issues relative to Legislative Affairs (1988-1991). Arranged alphabetically.</p> <p style="padding-left: 40px;">Volume: 5 c.f.</p> <p>Disposition: Permanent. Transfer to NARA immediately upon approval of this schedule.</p>		
3.	<p><u>Planning Division/Internal Management Records.</u> These records include subject files and reading files on issues relative to the Planning Division (1950s-1987). Arranged alphabetically.</p> <p style="padding-left: 40px;">Volume: 14 c.f.</p> <p>Disposition: Permanent. Transfer to NARA immediately upon approval of this Schedule.</p>		
4.	<p><u>Public Affairs/Problem Resolution Records/Publishing Services.</u> These records include correspondence, publications, and subject files relative to the Public Affairs organization (1970s to 1990s). Arranged alphabetically.</p> <p style="padding-left: 40px;">Volume: 17 c.f.</p> <p>Disposition: Permanent. Transfer to the NARA immediately upon approval of this schedule.</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
5.	<p>Chief Counsel Records. These records include miscellaneous documentation, speeches, correspondence, and opinions relative to the Chief Counsel of the IRS (1930s-1980s). Arranged alphabetically.</p> <p>Volume: 14 c.f.</p> <p>Disposition: Permanent. Transfer to NARA immediately upon approval of this schedule.</p>		
6.	<p>Information Systems/Data Processing Records. These records include briefing materials, subject files, reading files, and correspondence relative to the Information Systems organization (1970s-1990s). Arranged alphabetically.</p> <p>Volume: 53 c.f.</p> <p>Disposition: Permanent. Transfer to NARA immediately upon approval of this schedule.</p>		
7.	<p>Reports and Studies. These records include copies on Internal Audit Reports and the IRS Penalty Study (1980s-1990s). Arranged chronologically.</p> <p>Volume: 19 c.f.</p> <p>Disposition: Permanent Transfer to NARA immediately upon approval of this schedule.</p>		
8.	<p>Audio/Visual Records. These records include video and audio cassette tapes of IRS JointConferences, news excerpts and public service announcements (1980s-1990s). Arranged chronologically.</p> <p>Volume: 6 c.f.</p> <p>Disposition: Permanent. Transfer to NARA immediately upon approval of this schedule.</p>		
9.	<p>Publications, Books, and Forms. These records include a variety of IRS training publications, tax publications, telephone directories, and Forms 1040 (1800s - 1900s). Arranged numerically and chronologically.</p> <p>Volume: 52 c.f.</p> <p>Disposition: Permanent. Transfer to NARA immediately upon approval of this schedule.</p> <p>Records determined during archival processing to lack sufficient archival value to warrant permanent retention by NARA may be destroyed as per IRS records control schedules and the General Records Schedule.</p>	<p>Disposition changed as per conversation with Bobbie De Carmine 12/23/9</p> <p><i>[Signature]</i></p>	