REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)
Department of the Treasury

2. MAJOR SUBDIVISION
Internal Revenue Service

3. MINOR SUBDIVISION
Service Centers

4. NAME OF PERSON WITH WHOM TO CONFER
Allen Szott

5. TELEPHONE
535-3936x3047

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

X is not required; ☐ is attached; or ☐ has been requested.

DATE 1/6/98
SIGNATURE OF AGENCY REPRESENTATIVE
Bobbi DiCarmine
TITLE IRS Records Officer

7. ITEM NO.

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION
A recent General Accounting Office audit has revealed that the disposition of Form 2290, Heavy Vehicle Use Tax Return, needs to be revised. Currently, the Records Control Schedule for Service Centers, RCS 206 Item 82, specifies that these forms should be destroyed 4 years after the end of the processing year. The disposition needs to be modified so that destruction occurs 6 years after the end of the processing year.

9. GRS OR SUPERSEDED JOB Citation

10. ACTION TAKEN (NARA USE ONLY)

LEAVE BLANK (NARA use only)
JOB NUMBER N1-58-98-9
DATE RECEIVED 2-20-98

NOTIFICATION TO AGENCY
In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.
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<tr>
<th>7. ITEM NO.</th>
<th>8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION</th>
<th>9. GRS OR SUPERSEDED JOB CITATION</th>
<th>10. ACTION TAKEN (NARA USE ONLY)</th>
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</thead>
<tbody>
<tr>
<td>1.</td>
<td><strong>Heavy Vehicle Use Tax Return.</strong> Return of tax due on use of highway motor vehicle. (Job No. N1-58-87-6, Item 82)</td>
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<td>(1). <strong>Retire</strong> to Federal Records Center 6 months after the end of the processing year.</td>
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<td>(2) <strong>Destroy</strong> 6 years after the end of the processing year.</td>
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