

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See instructions on reverse)</i>		LEAVE BLANK (NARA use only) JOB NUMBER <i>NI-58-98-9</i>	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		DATE RECEIVED <i>2-20-98</i>	
1. FROM (Agency or establishment) Department of the Treasury		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Internal Revenue Service		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION Service Centers			
4. NAME OF PERSON WITH WHOM TO CONFER Allen Szott	5. TELEPHONE 535- 3936x3047	DATE <i>3/2/98</i> ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>	

6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.		
DATE <i>1/6/98</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Bobbie DeCarmine</i>	TITLE IRS Records Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	A recent General Accounting Office audit has revealed that the disposition of Form 2290, Heavy Vehicle Use Tax Return, needs to be revised. Currently, the Records Control Schedule for Service Centers, RCS 206 Item 82, specifies that these forms should be destroyed 4 years after the end of the processing year. The disposition needs to be modified so that destruction occurs 6 years after the end of the processing year.		

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p>Heavy Vehicle Use Tax Return. Return of tax due on use of highway motor vehicle. (Job No. N1-58-87-6, Item 82)</p> <p>(1). Retire to Federal Records Center 6 months after the end of the processing year.</p> <p>(2) Destroy 4 6 years after the end of the processing year.</p>		