Schedule Number: NC1-058-77-06

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

NC1-058-78-04 supersedes all items.
REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
   Treasury Department
   Internal Revenue Service
   Facilities Management Division

2. MAJOR SUBDIVISION

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
   Roy M. Shiflett

5. TEL. EXT.
   376-0593

6. CERTIFICATE OF AGENCY REPRESENTATIVE:
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency’s records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

   • A Request for immediate disposal.
   x B Request for disposal after a specified period of time or request for permanent retention.

7. C. DATE
   4/19/77

D. SIGNATURE OF AGENCY REPRESENTATIVE
   [Signature]

E. TITLE
   Program Manager, Records Management Program

8. DESCRIPTION OF ITEM
   (With Inclusive Dates or Retention Periods)

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>ITEM DESCRIPTION</th>
<th>ACTION TAKEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Federal Tax Deposit (FTD) Forms or equivalent documents.</td>
<td>NN-169-22 (cpy attached)</td>
</tr>
<tr>
<td></td>
<td>Used by taxpayers to deposit Federal Taxes with a commercial bank, Depositary for Federal Taxes, or with a Federal Reserve Bank.</td>
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<tr>
<td></td>
<td>(1) FTD Forms or equivalent documents (Hard Copy).</td>
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<td>(a) DISPOSE 90 days after microfilming and films verified correct.</td>
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<td></td>
<td>(2) Research Microfilm.</td>
<td></td>
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<td></td>
<td>(a) DISPOSE 3 years after list year.</td>
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<td></td>
<td>(3) Record Microfilm.</td>
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</tr>
<tr>
<td></td>
<td>(a) DISPOSE 3 years after list year.</td>
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<tr>
<td></td>
<td>(b) RETIRE to Federal Records Center 90 days after creation and verification.</td>
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</tbody>
</table>

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4