REQUEST FOR RECORD DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
   Treasury Department

2. MAJOR SUBDIVISION
   Internal Revenue Service

3. MINOR SUBDIVISION
   Facilities Management Division A:FM:IA

4. NAME OF PERSON WITH WHOM TO CONFER
   Joseph Tarantino

5. TEL. EXT
   376-0594

6. CERTIFICATE OF AGENCY REPRESENTATIVE
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency’s records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE
   4-25-78

D. SIGNATURE OF AGENCY REPRESENTATIVE
   Ross H. Thomas

E. TITLE
   Program Manager, Records Mgmt. Program

7. ITEM NO

8. DESCRIPTION OF ITEM
   (With Inclusive Dates or Retention Periods)
   These records covered by RCS 116, 204 and 206 are created and accumulated in the National Office, District Offices and Service Centers.

   Problem Resolution Correspondence (Form 5543) DISPOSED one year after the end of the year case is closed.

   Problem Resolution statistical Records (Form 6016) DISPOSED after two years.

   Handwritten notes:
   [redacted]

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