

Rec'd NCO 18 JUN 1978

REQUEST FOR RECORDS DISPOSITION AUTHORITY
 (See instructions on reverse)

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| LEAVE BLANK | |
| JOB NO NC 1 58 78 10 | |
| DATE RECEIVED JUL 19 1978 | |
| NOTIFICATION TO AGENCY | |
| In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10 | |
| <i>7-25-78</i> Date | <i>James E. O'Neil</i> Acting Archivist of the United States |

TO **GENERAL SERVICES ADMINISTRATION,
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
 Treasury Department

2. MAJOR SUBDIVISION
 Internal Revenue Service

3. MINOR SUBDIVISION
 Facilities Management Division

4. NAME OF PERSON WITH WHOM TO CONFER
 Roy Shiflett

5. TEL EXT
 376-0593

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

| C. DATE | D. SIGNATURE OF AGENCY REPRESENTATIVE | E. TITLE |
|---------|---------------------------------------|--|
| 6/28/78 | <i>Ross H. Johnson</i> | Program Manager, Records Management Program |

| 7. ITEM NO | 8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods) | 9. SAMPLE OR JOB NO | 10. ACTION TAKEN |
|-----------------|--|-------------------------|------------------|
| <u>RCS-112:</u> | The records covered by this request are in Records Control Schedule 112 - IRS Data Center (Copy Attached). | | |
| 4. | Incorporates change that was previously approved. | NC1-58-77-3 (Item 1) | |
| 6. (1)(a) | Disposition changed from 2 years to 90 days. | NN-173-170 (Item 6) | |
| 21. | Disposition instructions revised and clarified. | NN-173-170 (Item 21) | |
| 22. | Disposition changed from 2 years to 90 days. | NN-173-170 (Item 22) | |
| 23. | Disposition changed from 2 years to 90 days <i>*18 months</i> . | NN-173-170 (Item 23) | |
| 24. | Disposition changed from 2 years to 90 days <i>*18 months</i> . | NN-173-170 (Item 24) | |
| 25. | Disposition changed from 1 year to 90 days. | NN-173-170 (Item 25) | |

*Sent to NAF, GNC-D Agency 15 ITEMS
 7-28-78 MJD*

Request for Records Disposition Authority - Continuation

JOB NO

PAGE OF
2 of 2

| 7. ITEM NO | 8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods) | 9. SAMPLE OR JOB NO | 10. ACTION TAKEN |
|---------------|--|---------------------------|---------------------|
| 27. | Disposition changed from 1 year to 90 days. | NN-173-170 (Item 27) | |
| 29. | Disposition changed from 1 year to 18 months ^{*90 days.} | NN-173-170 (Item 29) | |
| 30. | Disposition instructions revised and clarified. | NN-173-170 (Item 30) | |
| 31. (6) | Sub Item added to cover Narrative and Statistical Reports. | NN-173-170 (Item 31) | |
| 32. (6) | Sub Item changed from 6 months to 90 days for retirement to Federal Records Center. | NN-173-170 (Item 32) | |
| 34. | New Item for Intelligence Division Reports. | New Item | |
| 60. | New Item for Annual Return/Report of Employee Benefit Plan. | NC1-58-78-6 (Item 1) | |
| 61. | New Item for Employee Benefit Plan Microfilm Cumulative Film Accession Number Index Registers. | NC1-58-78-6 (Item 2) | |

* For and ink changes made in agreement with Roy Shiflett of FRS. JTB 7/24/78