REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
   Treasury Department

2. MAJOR SUBDIVISION
   Internal Revenue Service

3. MINOR SUBDIVISION
   Facilities Management Division

4. NAME OF PERSON WITH WHOM TO CONFER
   Roy Shiflett

5. TEL EXT
   376-0593

6. CERTIFICATE OF AGENCY REPRESENTATIVE
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

   □ A Request for immediate disposal.
   □ B Request for disposal after a specified period of time or request for permanent retention.

   C. DATE
   6/28/78

   D. SIGNATURE OF AGENCY REPRESENTATIVE
   Ross H. Thomson

   E. TITLE
   Program Manager, Records Management Program

   7. ITEM NO

   8. DESCRIPTION OF ITEM
      (With Inclusive Dates or Retention Periods)

   RCS-112:

   4. Incorporates change that was previously approved. NC1-58-77-3 (Item 1)

   6. (1)(a) Disposition changed from 2 years to 90 days. NN-173-170 (Item 6)

   21. Disposition instructions revised and clarified. NN-173-170 (Item 21)

   22. Disposition changed from 2 years to 90 days. *18 months. NN-173-170 (Item 22)

   23. Disposition changed from 2 years to 90 days. *18 months. NN-173-170 (Item 23)

   24. Disposition changed from 2 years to 90 days. NN-173-170 (Item 24)

   25. Disposition changed from 1 year to 90 days. NN-173-170 (Item 25)

   9. SAMPLE OR JOB NO

   10. ACTION TAKEN

   115-107

   SENT TO NNF BNC-D Agency 7-28-78

   15 ITEMS
<table>
<thead>
<tr>
<th>ITEM NO</th>
<th>DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)</th>
<th>SAMPLE OR JOB NO</th>
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<tbody>
<tr>
<td>27.</td>
<td>Disposition changed from 1 year to 90 days.</td>
<td>NN-173-170</td>
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<tr>
<td>29.</td>
<td>Disposition changed from 1 year to 18 months.</td>
<td>NN-173-170</td>
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<td>30.</td>
<td>Disposition instructions revised and clarified.</td>
<td>NN-173-170</td>
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<td>31.</td>
<td>(6) Sub Item added to cover Narrative and Statistical Reports.</td>
<td>NN-173-170</td>
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<td>32.</td>
<td>(6) Sub Item changed from 6 months to 90 days for retirement to Federal Records Center.</td>
<td>NN-173-170</td>
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<td>34.</td>
<td>New Item for Intelligence Division Reports.</td>
<td>New Item</td>
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<td>61.</td>
<td>New Item for Employee Benefit Plan Microfilm Cumulative Film Accession Number Index Registers.</td>
<td>NC1-58-78-6</td>
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</tbody>
</table>

*For and ink changes made in agreement with Ray Shields  9 J73.  7/24/78*