

Rec'd NCD 28 Nov 79

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO NC1-58-79-3	
DATE RECEIVED 3-28-79	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
4-11-79 <i>Date</i>	<i>James B. Rhoads</i> <i>Archivist of the United States</i>

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Treasury Department

2. MAJOR SUBDIVISION
Internal Revenue Service

3. MINOR SUBDIVISION
Facilities Management Division

4. NAME OF PERSON WITH WHOM TO CONFER
Ray O'Brien

5. TEL EXT
376-0593

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 2-27-79	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Rex F. Johnson</i>	E. TITLE <i>Program Manager Records Mgmt. Program</i>
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p>The records covered by the following item are to be included in IRS Records Control Schedule 207, Criminal Investigation-Regional and District Offices.</p> <p>Criminal Investigation Case Management and Time Reporting System. Includes weekly reports produced by the Service Centers, monthly and quarterly reports and yearly tables produced by the IRS Data Center.</p> <p>1. Weekly Reports (a) DESTROY when the following week's report is received, or no later than when monthly report is received and verified.</p> <p>2. Monthly Reports (a) DESTROY when the following month's report is received, or no later than when quarterly report is received and verified.</p> <p>3. Quarterly Reports (a) DESTROY when the following quarter's report is received, or no later than three years after the quarter.</p> <p>4. Yearly Tables.</p>		

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(a) DESTROY after 3 years *old.* *4 items*

Copies sent to AM FRCS + NNF + Agency: R.T.D.