

7/Nov 82 NA

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO NC1-58-82-5	
DATE RECEIVED March 4, 1982	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
4-21-82 Date	<i>[Signature]</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
U.S. Department of the Treasury

2. MAJOR SUBDIVISION
Internal Revenue Service

3. MINOR SUBDIVISION
Facilities Management Division

4. NAME OF PERSON WITH WHOM TO CONFER Raymond O'Brien	5. TEL EXT. 376-0593
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6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 3-3-82	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	E. TITLE Manager, Records Management Program
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR. JOB NO.	10. ACTION TAKEN
	Records Control Schedule 205 - Inspection, Regional and District Offices		
1.	<u>Weekly Report of Investigator</u> (Form 1820) showing expenditure of time by Investigators. a) Destroy when 2 years old.	NC 1- 58- 76- 14	
2.	<u>National Agency Check and Inquiry</u> (NACI) results furnished by OPM and related correspondence reviewed and evaluated as favorable. a) Destroy 90 days after processing.	NC 1- 58- 76- 14	
3.	<u>Electronic equipment inventory</u> records, Form 1930 - Custody Receipt for Government Property, and Form 6500 - Technical Equipment Log showing withdrawal and return of equipment. a) Destroy when 10 years old.	NC 1- 58- 76- 14	

3 Items

Mass Data Change Sheet will be forwarded with printed change. 4-20-82 Closed out: 4-29-82
Agency copy sent by TIL to 17 OIA's 4-27-82