

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-058-82-06

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

These records are presumed destroyed.

Date Reported:

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

18 Mar 83

REQUEST FOR RECORDS DISPOSITION AUTHORITY  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO.	NCl-58-82-6
DATE RECEIVED	March 19, 1982
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
Date	2/19/83
Archivist of the United States	<i>[Signature]</i>

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)  
Department of the Treasury

2. MAJOR SUBDIVISION  
Internal Revenue Service

3. MINOR SUBDIVISION  
Facilities Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

Raymond A. O'Brien

5. TEL. EXT.

376-0593

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
3-9-82	<i>[Signature]</i>	Manager, Records Management Program

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	Records Control Schedule 103 - Appeals, National Office  The following records series are no longer accumulating:		
1.	Excess Profits Tax Case Files relating to cases under Section 722 of Internal Revenue Code. Includes copies of outgoing correspondence, exhibits, field data, copies of taxpayers' records, work papers, transmittal letters, and copies of action memorandums. DESTROY immediately.	RC5103, Item 9.	
2.	Excess Profits Tax Case Records. Card records including summary data on each case handled. Indexes to Item 1 (above). DESTROY immediately.	Item 10.	
3.	Records of Stock Valuation consisting of condensed financial data on securities of public-held corporations for use in appraising closely held stocks, index of corporations by type of industry, and capitalization rate studies. DESTROY immediately.	Item 11.	
4.	Quarterly Report on Receipts, Disposals, and Inventory, Form 2112 or Equivalent. Reports are prepared for the U.S., each region, and each branch office for the submission to the National Office. DESTROY immediately.	Item 18.	
5.	<del>General Correspondence Files - Correspondence relating to appeals cases, policies, procedures, instructional material and other data bearing on organization, practices and achievements of Appeals work. Files relating to changes in Part VIII of the IR Manual; to Service procedural and technical matters; and to forms and form letters. (1) Cutoff files every 2 years; (2) Destroy when 5 years old.</del>		

115-107  
*Items 5 (RC5103/2) Scheduled under NCI-58-81-4 M 3/11/83*

STANDARD FORM 115  
Revised April, 1975  
Prescribed by General Services Administration  
FPMR (41 CFR) 101-11.4 *5/11/83*

*Mass Data Cleanup Worksheet is required and attached. JG 2/25/83*

*Agency + NNF sent out 7-27-83 by DMW.  
NCW sent 8-1-83 by DMW.*