Schedule Number: NC1-058-83-03

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Superseded by N1-058-87-002

Date Reported: 8/28/2019
REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY, OR ESTABLISHMENT)
U.S. Department of the Treasury

2. MAJOR SUBDIVISION
Internal Revenue Service

3. MINOR SUBDIVISION
Facilities Management-Division

4. NAME OF PERSON WITH WHOM TO CONFER
Raymond O'Brien

5. TEL. EXT.
376-0593

6. CERTIFICATE OF AGENCY REPRESENTATIVE
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE
9-22-83

D. SIGNATURE OF AGENCY REPRESENTATIVE

E. TITLE
Manager, Records Management Program

7. ITEM NO

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>ACTION TAKEN</th>
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<tbody>
<tr>
<td>34.</td>
<td>[Details]</td>
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<td>35.</td>
<td>[Details]</td>
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The following are a suggested change and additions to IRS Records Control Schedule 102, Examination-National Office:

1. 34. Enrolled Agent Case Files.
Files consist of correspondence and related forms; such as Form 23, Application for Enrollment to Practice before the Internal Revenue Service; and Form 23A, Application for Permanent Enrollment Card; equivalent forms; and report of investigation.

(a) Destroy 60 years after enrollment.

2. 35. Disbarred or suspended Enrolled Agent Case Files.
Files of individuals who have not been reinstated after disciplinary action; those individuals who have been reinstated are reestablished in regular enrollee file after their reinstatement. Files consist of correspondence and forms related to the enrollee's applications, and correspondence and related information from the Director of Practice.
<table>
<thead>
<tr>
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<tbody>
<tr>
<td>3.</td>
<td>a) Destroy 25 years after disciplinary action taken.</td>
<td>New Item</td>
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<tr>
<td>36.</td>
<td>Resigned Enrolled Agent Case Files (Resignation under 31 CFR, Section 10.55(b)).</td>
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<td>4.</td>
<td>a) Destroy 25 years after date of resignation.</td>
<td>New Item</td>
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<td>37.</td>
<td>Case Files of Individuals Whose Enrollment is Terminated for Reasons other than suspension, Disbarment, or Resignation under 31 CFR, Section 10.55(b).</td>
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<td>a) Destroy 5 years after termination of enrollment.</td>
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